



COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
HIGHWAY DEPARTMENT
P.O. Box 99 • 603 Mill River Southfield Road
Mill River, MA 01244
1(413)229-8165

CURB CUT/911 FORM

APPLICATION

TO BE COMPLETED BY APPLICANT:

Owner Name	_____	Contractor	_____
Mailing Address	_____	Mailing Address	_____
Phone #	_____	Phone #	_____
Email Address	_____	Email Address	_____
Assessor Map #	_____	Assessor Parcel #	_____
Name of Road	_____	New Driveway <input type="checkbox"/>	Existing Driveway <input type="checkbox"/>
Name of Village	New Marlborough <input type="checkbox"/> Mill River <input type="checkbox"/>	Hartsville <input type="checkbox"/>	Southfield <input type="checkbox"/> Clayton <input type="checkbox"/>
Scope of Work	_____		
Current Surface	_____	Width of Cut	_____
		Date of Work	_____
Owner Signature	_____	Today's Date	_____

PERMIT

TO BE COMPLETED BY HIGHWAY SUPERINTENDENT

Application is ☐ not approved. Reason for denial. _____
Application is ☐ approved to construct an access way to a town road with the following requirements/conditions:

1. Driveway shall NOT direct water onto public way and shall NOT block road drainage.
2. Prior to any work, DIG SAFE must be notified.
3. The maximum width of driveway is _____ plus 4' radius on both sides.
4. A blacktop apron is required with a 4 inch minimum depth of blacktop.
5. An apron must be completed before construction begins.
6. An apron must extend a minimum of 10 feet from the edge of the public way but NOT overlay public way.
7. A required driveway apron must be completed prior to receipt of Certificate of Occupancy permit.
8. Preparation work must be inspected before placing finish blacktop.
9. The owner is responsible for the repair of the road if it is damaged during construction.

Comments

Permission is granted to place an access way entering the above named road in the Town of New Marlborough upon the date of signature of the Highway Superintendent.

New Marlborough Highway Superintendent/Date

911#

CERTIFICATE OF COMPLETION

All work has been completed in accordance with regulations regarding access to public ways upon the date of signature of the Highway Superintendent.

New Marlborough Highway Superintendent/Date