

**Town of
New Marlborough Board of Assessors
January 6, 2016**

Members present: Marsha A. Pshenishny, Chairman, and Wendy Miller
Members not present: Freddie Friedman.

The meeting was called to order at 10:05am.

The following items were reviewed, approved and signed:

- 1) Elderly and Veterans Exemption and Abatement Applications E2016-2012 /E2016-0033
- 2) Tax Rate Recapitulation forms
- 3) Minutes from Assessors' meeting December 2, 2015 approved as read.

The following was discussed:

Marsha reviewed the status of the Assessor's annual budget. She is waiting for invoices from a couple of our vendors in order to complete the budget.

Since we are entering a revaluation year Marsha reviewed the process and status. The first step is to bring all properties in line with market conditions established by actual sales. This is done in accordance with guidelines set by the Department of Revenue to meet triennial certification requirements established by law. She is working with Kapinos' office to verify all properties have been reviewed. Once completed Impact Notices will be sent to all property owners.

There being no further business to discuss the meeting adjourned at 10:45am. Next meeting is Wednesday January 20, 2016 @10:00am.

Respectfully submitted,



Wendy W. Miller
Secretary