

**TOWN OF  
NEW MARLBOROUGH**  
*FISCAL YEAR 2017*



*About the Cover:  
Umpachene Falls Park  
Photograph by  
Erik Callahan*

*The Town of New Marlborough gratefully acknowledges  
the picturesque photograph taken by Erik depicting  
one of the town's most beautiful parks.*

*Thank you.*

<b>First Settled</b>	<b>1739</b>
<b>Area</b>	<b>28,046 acres</b>
<b>Incorporated</b>	<b>June 15, 1759</b>
<b>Elevation</b>	<b>1,200 feet</b>
<b>Road mileage</b>	<b>89</b>
<b>Residents (2017)</b>	<b>1,350</b>
<b>Registered Voters (2016)</b>	<b>1,070</b>

### **Table of Content**

<b>Accounting Officer</b>	<b>56</b>
<b>Animal Control Officer</b>	<b>31</b>
<b>Animal Inspector</b>	<b>30</b>
<b>Annual Town Meeting</b>	<b>8</b>
<b>Appointed Officers</b>	<b>4</b>
<b>Berkshire Visiting Nurse Association</b>	<b>33</b>
<b>Board of Assessors</b>	<b>23</b>
<b>Board of Health</b>	<b>32</b>
<b>Board of Selectmen</b>	<b>7</b>
<b>Broadband Committee</b>	<b>36</b>
<b>Building Inspector</b>	<b>49</b>
<b>Cemetery Commission</b>	<b>55</b>
<b>Conservation Commission</b>	<b>41</b>
<b>Council on Aging</b>	<b>53</b>
<b>Cultural Council</b>	<b>38</b>
<b>Elected Officers</b>	<b>3</b>
<b>Electrical Inspector</b>	<b>50</b>
<b>Emergency Management</b>	<b>46</b>
<b>Federal, State Representatives</b>	<b>2</b>
<b>Fire Department</b>	<b>44</b>
<b>Gas Inspector</b>	<b>50</b>
<b>Highway Department</b>	<b>43</b>
<b>Library Trustees</b>	<b>39</b>
<b>Planning Board</b>	<b>48</b>
<b>Plumbing Inspector</b>	<b>50</b>
<b>Police Department</b>	<b>42</b>
<b>School Committee</b>	<b>28</b>
<b>Senior Work-off Program</b>	<b>52</b>
<b>Tax Collector</b>	<b>25</b>
<b>Town Clerk</b>	<b>22</b>
<b>Town Info</b>	<b>1</b>
<b>Town Services</b>	<b>2</b>
<b>Town Treasurer</b>	<b>27</b>
<b>Transfer Station</b>	<b>51</b>
<b>Tree Warden</b>	<b>54</b>
<b>Umpachene Falls Park Commission</b>	<b>40</b>
<b>Veteran's Services</b>	<b>35</b>
<b>Zoning Board of Appeals</b>	<b>54</b>

## Federal and State Representatives

<b>Senators in Congress:</b>	<b>Edward J. Markey</b>
	<b>Elizabeth A. Warren</b>
<b>Representative in Congress:</b>	<b>Richard E. Neal</b>
<b>Governor:</b>	<b>Charles Baker</b>
<b>Lieutenant Governor:</b>	<b>Karyn Polito</b>
<b>State Senator:</b>	<b>Adam Hinds</b>
<b>Representative in General Court:</b>	<b>William Smitty Pignatelli</b>

## Town Services

### Emergency Calls Police, Fire and Medical Dial 911

Services	Telephone	Meeting Dates
Accounting Officer:	229-7784	Fridays 9:00 am – Noon
Board of Appeals:	229-8116	On Chairman’s Call
Board of Assessors:	229-8926	1 <sup>st</sup> & 3 <sup>rd</sup> Mondays 10:00 a.m.
Board of Health:	229-8469	2 <sup>nd</sup> Tuesdays, 7:00 p.m.
Board of Selectmen:	229-8116	Mondays, 6:00 p.m.
Cemetery Commission:	229-2890	On Chairman’s Call
Emergency Management:	229-8278	On Call
Conservation Commission:	229-8116	Third Saturday of Month, 10:00 a.m.
Dog Officer:	232-7038	On Call
Finance Committee:	229-8278	On Chairman’s Call
Highway Department:	229-8165	Monday – Friday 7:00 a.m. 3:30 p.m.
Inspector of Buildings:	229-0277	Monday, 5:00 p.m – 7:00 p.m.
Planning Board:	528-0616	1st & 3rd Wed. Month, 7:00 p.m.
Public Library:	229-6668	<b><u>November 1st – March 31st</u></b> Tues. & Thurs. 1:30-5:30 p.m. Mon., Wed. & Sat. 10:00-5:30 p.m. Fridays, 1:30 – 7:30 p.m.
		<b><u>April 1st – October 1st</u></b> Tuesdays & Fridays, 1:30 – 7:30 p.m. Wed & Sat., 10:00 AM – 5:30 p.m. Mon. & Thurs. 1:30 - 5:30
Town Clerk:	229-8278	Monday - Friday 8:00 a.m. – 3:00 p.m.

Tax Collector:	229-8963	Monday – Friday 8:30 a.m. – 2:00 p.m.
Town Treasurer:	229-7784	Monday – Tuesday 8:30 a.m. – 2:30 p.m.
Transfer Station:	229-2116	Sun. & Wed. – 9 a.m. – 1 p.m. Saturday 9 a.m. – 3 p.m.
Sanitary Inspector:	229-8469	On call
Plumbing Inspector:	229-8019	On call
Wiring Inspector:	528-2823	On call
Gas Inspector:	229-8019	On call
Oil Burner Inspector:	229-8100	On call

### Elected Officers

Office	Officer(s)	Term Expires
Board of Selectmen	Tara B. White, Chair	2018
	Michele Shalaby	2019
	Nathaniel H. Yohalem	2020
Town Clerk	Katherine M. Chretien	2020
Moderator	Barry Shapiro	2018
Board of Assessors	Marsha Pshenishny, Chair	2019
	Frederick Friedman	2020
	Wendy Miller	2018
Planning Board	Peter Tiso, Chair	2022
	Mark Carson	2020
	James Mullen	2019
	Patricia Hardyman	2022
Board of Health	Lawrence H. Davis, III, Chair	2020
	John Bellinger	2019
	Norman Hankey	2018
Cemetery Commission	Tammi Palmer	2019
	James Palmer	2020
	Robert Palmer	2018
Finance Committee	Mark Carson, Chair	2018
	John Pshenishny	2018
	Sandra Fusco-Walker	2018
	Robert Miller	2020
	Marilyn Fracasso	2019
	Steven Klein	2020
	Prudence Spaulding	2019

<b>Office</b>	<b>Officer(s)</b>	<b>Term Expires</b>
Library Trustees	Brian Mikesell, Chair	2019
	Sally Turner	2020
	Claudette Callahan	2018
Tree Warden	Myles Pierce	2018
Constable	David Herrick	2018
School Committee	Fran Lartigue	2018
	David Travis	2020

### **Appointed Officers**

Administrative Secretary	Sharon Fleck	2018
Board of Registrars	Katherine M. Chretien	2018
	Michelle Dawson	2018
	Bette Ann Stalker	2018
	Alicia Brazie	2018
Conservation Commission	Freddie Friedman	2018
	John Schreiber	2018
	Rona Easton	2018
	Ned Wilson	2018
Board of Appeals	Courtney Turner, Chair	2018
	B. Daniel Litchfield	2018
	Sharon Fleck	2018
	Jack Bellinger, Alternate	2018
	Helen Liveten	2018
Town Administrator	Anne Marie Enoch	2018
Chief Procurement Officer	Anne Marie Enoch	2018
Animal Control Officer	John Springstube	2018
Inspector of Animals	Prudence Spaulding	2018
Board of Health Agent	Scott McFarland	2018
Accounting Officer	Tara B. White	2018
Tax Collector	Gina Campbell	2018
Assistant Tax Collector	Kathy Chretien	2018
Assistant Treasurer - Tax Title	Gina Campbell	2018
Town Treasurer	Marilyn Fracasso	2018
Assistant Town Treasurer	Katherine M. Chretien	2018
Field Driver/Fence Viewer	Prudence Spaulding	2018
Moth Superintendent	Lawrence H. Davis, Jr.	2018
Burial/Soldier Grave Agent	Courtney K. Turner	2018
Town Counsel	Jeremia Pollard, Esq.	2018

Gas Inspector	Robert Krupski	2018
Assistant Gas Inspector	Donald Hopkins	2018
Pound Keeper	John Springstube	2018
Plumbing Inspector	Robert Krupski	2018
Assistant Plumbing Inspector	Donald Hopkins	2018
Veterans Agent	Laurie Hills	2018
Police Chief (Contract)	Graham Frank	2019
Fire Chief (Contract)	Charles Loring, III	2018
Highway Super. (Contract)	Charles Loring, III	2018
Building Inspector	Thomas Carmody	2018
Wiring Inspector	Richard Aloisi	2018
Alternate Wiring Inspector	Michael Leining	2018
Cultural Council	Louise Yohalem	2020
	Nan Smith	2019
	Kathy Potoski	2020
	Anne Sommers	2018
	Nancy Barbe	2020
	Richard Long	2020
	Wendy Miller	2020
	Mary Richie Smith	2018
	Barbara Lowman	2019
	Holly Valente	2020
	Sue Cohen	2020
Assistant Town Clerk	Sharon Fleck	2018
Historical Commission	David Hosford	2018
	Claudette Callahan	2018
	Helen Liveten	2018
	John Schreiber	2018
Right-to-Know Officer	Board of Selectmen	
	Larry Burke, Asst.	2018
Regional Planning	James Mullen	2018
Commission Delegate		
Alternate Regional Planning		
Commission	Patricia Hardyman	2018
Lake Buel Restoration		
Preservation District	Christopher Hassett	2018

Representative		
Council on Aging	Prudence Spaulding, Chair	2018
	Marsha Harvey	2018
	Joan Hotaling	2018
	Merrie Abolafia	2018
	Robert Abolafia	2018
Director of Senior Services	Prudence Spaulding	2018
Umpachene Park Commission	Robert Twing	2018
	Warren Weldon	2018
	Courtney A. Davis	2018
	Vacant	
Emergency Management Dir.	Ed Harvey	2018
Deputy Emergency Mgr. Dir.	Robert Litchfield	2018
Solid Waste Coordinator	Freddie Friedman	2018
Broadband Committee	Richard Long, Chairman	
(serves at the pleasure of the	Tom Stalker, Secretary	
Board of Selectmen)	Steve Klein	
	Owen Wright	
	Michele Shalaby	
Part-Time Police Officers	Edwin Deming	2018
	Nicholas Felix	2018
	Daniel Hamill	2018
	Kyle Kemp	2018
	John Mullen	2018
Agricultural Commission	Jan Johnson	2018
	Tom Brazie	2018
	Eli Cook	2018



# **ANNUAL REPORT OF THE BOARD OF SELECTMEN**

## **Fiscal Year 2017 July 1, 2016 – June 30, 2017**

While the Board of Selectmen is New Marlborough's governing body, the day-to-day operations of our Town are in the hands of our employees and other elected officials. We are fortunate to have such dedicated and loyal individuals serving the Town. They work together in a cooperative spirit. It is a pleasure to work with them.

There are numerous volunteers who serve our Town. They comprise most of our Town committees and we are grateful for their services and dedication. But, we need more of them. So, if you have some free time and want to get involved and be challenged, let us know. Just call Town Hall and we will provide you with a list of openings.

The last fiscal year has been filled with accomplishments and a few frustrations. Here is a list of both:

1. The failing Clayton-Mill River Road culvert was replaced.
2. Work was performed on the Clayton-Mill River Road. All work was funded by a \$1,000,000 grant awarded to the Town by the State.
3. Land and easement acquisitions necessary for replacement of the Hadsell Street Bridge were completed. The bridge replacement is being performed by the State and is scheduled to be completed during the spring or summer of 2018.
4. The Boards of Selectmen of New Marlborough and Sheffield held a joint meeting in January to discuss sharing services. It may have been the first time that two select boards met together.
5. A joint bid between the Town and Sheffield was awarded for highway materials and highway machinery rental, an example of shared services.
6. Rosemary Masters of Southfield conducted two seminars for the Fire, Rescue and Police Departments on helping people to deal with traumatic situations.
7. The Board appointed an Agricultural Commission. One result was the Farmers' Market on Saturday mornings on the Village Green from May to October. This rapidly became a community meeting place where people, their children and dogs could gather.
8. A budget and capital plan information session was held in Town Hall in April.
9. The Town took over the repairs and maintenance of the nine ladder signs on Town property. These new signs were paid for by a fund raising committee of volunteers.
10. The Town and Police Chief Graham Frank entered into a three year employment agreement to assure continuity in the Police Department.

The above highlights some of the accomplishments. Now the frustrations:

1. The school population continued to decline. Sheffield sustained the greatest student loss. This resulted in New Marlborough's share of the school budget increasing from 21.91% to 22.83%. Our school assessment surpassed \$3,000,000 for fiscal year 2018.
2. The Town has not yet entered into a contract to bring a fiber optic network (broadband) to Town. In October 2016, the Town issued an RFP (Request for Proposal). Frontier Communications was the only responder. When no agreement was reached by the end

of the year, in January 2017, the Town joined an RFP issued by three other towns (Sandisfield, Tolland and Monterey). Monterey subsequently dropped out. There were only three responders to that RFP - Frontier, Matrix and Westfield Gas and Electric. Westfield Gas did not offer to build the network and was deemed nonresponsive to the RFP. The State would not qualify Matrix to be a recipient of State money to be used for constructing the broadband infrastructure. Frontier was qualified by the State.

The bid was awarded to Frontier in March 2017. As of the end of the fiscal year, negotiations were ongoing. The central issue was Frontier's insistence that each town guarantee payment of \$35 per month for each house that the wiring passes (approximately 1,000 in New Marlborough) for a term of 15 years.

We are happy to welcome Jessica Alsterlund-Holcumb and her husband, Todd Holcumb who purchased the Mill River General Store from long-time owner, Dave Herrick.

*Respectfully submitted,*  
Nathaniel H. Yohalem  
Tara B. White  
Michele Shalaby

## **TOWN OF NEW MARLBOROUGH ANNUAL TOWN MEETING MINUTES - MAY 1, 2017**

The Annual Town Meeting was called to order at 7:04 PM on Monday, the 1st day of May, 2017 in the Town Hall in Mill River Village by Moderator, Barry Shapiro. One hundred twenty one (121) voters were present. Pledge of allegiance was done. Mr. Shapiro reminded voters to check in and that the yellow voter's cards will be used for each article and the process of the meeting. Mr. Shapiro welcomed Mr. David Herrick to give an invocation. After the greetings were done a motion was made, seconded and so voted to waive the reading of the warrant

**Article 1:** To see if the Town will vote to transfer, in FY 2017, the sum of \$45,083.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Clayton Mill River Road Culvert Account for the purpose of accounting for the additional costs of replacing the Clayton Mill River Road culvert; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by show of cards.**

**Article 2:** To see if the Town will vote to transfer, in FY 2017, the sum of \$18,494.00 or any other amount from the FY 2017 Roads and Bridges Expenses Account to the Brewer

Hill Drainage Account for the purpose of replacing a culvert on Brewer Hill Road; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by show of cards.**

**Article 3:** To see if the Town will vote to transfer, in FY 2017, the sum of \$6,638.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Brewer Hill Drainage Account for the purpose of replacing a culvert on Brewer Hill Road; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by show of cards.**

**Article 4:** To hear and act upon the reports of the Town Officers or any committee of the Town. **A motion was made, seconded and approved by show of cards. Ms. White thanked Mr. Samuel Corbin for the picture that is on the cover of the Annual Town Report.**

**Article 5:** To see if the Town will vote to authorize the Board of Selectmen to act as agents of the Town in accordance with Chapter 40, Section 2 of the General Laws for the purpose of bringing suit or suits in the name of the Town and on its behalf, and to adjust, litigate, defend, compromise, settle, and execute any and all documents pursuant to any settlement on behalf of the Town for such amounts as the Selectmen shall determine in their decision to be proper and in the best interest of the Town, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 6:** To see if the Town will vote to authorize the Town, with the approval of the Board of Selectmen, to seek and accept any grants, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 7:** To see if the Town will vote to authorize the Board of Selectmen to appoint any member or members thereof to other office(s) or position(s) for a term as provided by law (if any), or otherwise for a term not to exceed one year and to fix the salary and compensation in accordance with Chapter 41, Section 4A of the General Laws, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 8:** To see if the Town will vote to authorize the Board of Health to appoint an agent for the Board of Health who may be a member of the Board of Health, under the provisions of Chapter 41, Section 4A of the General Laws, subject to the approval of the Board of Selectmen, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 9:** To see if the Town will vote to authorize the Conservation Commission to appoint an agent for the Conservation Commission, who may be a member of the Conservation Commission, under the provisions of Chapter 41, Section 4A of the General Laws, subject to the approval of the Board of Selectmen, or to take any other vote in relation

thereto. **A motion was made, seconded and approved by show of cards.**

**Article 10:** To see if the Town will vote to authorize any Town Board to appoint any member thereof to another office or position, subject to the approval of the Board of Selectmen, for a term as provided by law (if any), or otherwise for the term not to exceed one year, and to fix the salary and compensation in accordance with Chapter 41, Section 4A of the General Laws or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 11:** To see if the Town will vote to accept any and all money appropriated by the Executive Office of Transportation and Massachusetts Highway Department, subject to the approval of the Board of Selectmen, said sums to be used for the purpose of repairing roads, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 12:** To see if the Town will vote to accept any and all money appropriated by the Executive Office of Veterans Affairs and appropriate said amounts, subject to the approval of the Board of Selectmen, to the Veterans Benefits Trust Fund for the purpose of paying veteran benefits under Chapter 115 of the General Laws, or to take any other vote in relation thereto. **A motion was made, seconded and approved by show of cards.**

**Article 13:** To see if the Town will vote to affix the salaries of various elected Town Officers, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
Board of Selectmen (each, 3 members)	\$2,850.00		\$2,850.00
Town Moderator	\$145.00		\$145.00
Town Clerk	\$ 31,392.00	\$616.00	\$30,776.00
Assessors (chairman)	\$2,200.00		\$2,200.00
Assessors (each, 2 members)	\$1,900.00		\$1,900.00
Board of Health (chairman)	\$450.00		\$450.00
Board of Health (each, 2 members)	\$400.00		\$400.00
Cemetery Commissioners (chairman)	\$150.00		\$150.00
Cemetery Commissioners (each, 2 members)	\$125.00		\$125.00
Constable	\$ 475.00		\$475.00
Tree Warden	\$1,000.00		\$1,000.00
Library Trustees (chairman)	\$120.00		\$120.00
Library Trustees (each, 2 members)	\$100.00		\$100.00

**A motion was made, seconded and approved by show of cards.**

### **General Government**

**Article 14:** To see if the Town will vote to raise and appropriate the amounts recommended, or any other amounts, for the following purposes, or to take any other vote in relation

thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by show of cards for Article #14 except for line #4 which was held for discussion. Voter questioned what is the Contingency Fund and what is the purpose of this fund? Ms. Shalaby stated that there are two funds that are similar: the Contingency Fund (used by the Board of Selectmen for unexpected expenses) and the Reserve Fund (used by the Finance Committee for extraordinary & unforeseen expenses). A voter questioned how much was used last year? Ms. Mari Enoch, Town Administrator mentioned that \$1394.13 was used for Hadsell Street Bridge. After discussion a motion was made, seconded and approved by a show of cards for line #4.**

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 Moderator	\$145.00	\$-	\$145.00
2 Selectmen Salaries	\$8,550.00	\$-	\$8,550.00
3 Selectmen Expenses	\$2,800.00	\$(200.00)	\$3,000.00
4 Contingency	\$3,000.00	\$-	\$3,000.00
5 Conservation Commission Expenses	\$2,000.00	\$-	\$2,000.00
6 Town Counsel	\$10,000.00	\$-	\$10,000.00
7 Town Administrator Salary	\$34,334.00	\$2,714.00	\$31,620.00
8 Administrative Secretary Salary	\$29,132.00	\$572.00	\$28,560.00
9 Website	\$2,825.00	\$400.00	\$2,425.00
10 Finance Committee Expenses	\$500.00	\$ -	\$500.00
11 Accounting Officer Salary	\$18,069.00	\$355.00	\$17,714.00
12 Accounting Officer Expenses	\$4,515.00	\$-	\$4,515.00
13 Assessors Salaries	\$6,000.00	\$-	\$6,000.00
14 Assessors General Expenses	\$1,900.00	\$-	\$1,900.00
15 Assessors Tax Map Update	\$2,900.00	\$-	\$2,900.00
16 Assessors Consultant	\$-	\$(5,000.00)	\$5,000.00
17 Assessors Property Cards Online	\$1,600.00	\$100.00	\$1,500.00
18 Assessors Clerk Salary	\$18,410.00	\$361.00	\$18,049.00
19 Assessors Computer Contingency	\$4,520.00	\$1,716.00	\$2,804.00
20 Assessors Revaluation Account	\$16,500.00	\$3,500.00	\$13,000.00
21 Assessors Cyclical Review	\$-	\$(10,000.00)	\$10,000.00
22 Tax Collector Computer Service	\$6,505.00	\$-	\$6,505.00
23 Tax Collector Salaries	\$25,663.00	\$504.00	\$25,159.00
24 Tax Collector Expenses	\$6,080.00	\$380.00	\$5,700.00
25 Treasurer Salary	\$17,734.00	\$348.00	\$17,386.00
26 Assistant Treasurer Salary	\$2,000.00	\$(3,304.00)	\$5,304.00
27 Treasurer Expenses	\$3,300.00	\$-	\$3,300.00
28 Treasurer Software	\$3,864.00	\$184.00	\$3,680.00
29 Tax Title (Collector)	\$500.00	\$-	\$500.00
30 Tax Title (Treasurer)	\$6,000.00	\$-	\$6,000.00
31 Town Clerk Salary	\$31,392.00	\$616.00	\$30,776.00
32 Town Clerk Expenses	\$2,200.00	\$-	\$2,200.00

33	Town Records Preservation	\$4,000.00	\$-	\$4,000.00
34	Election Expenses	\$2,225.00	\$-	\$2,225.00
35	Street Listing	\$800.00	\$(200.00)	\$1,000.00
36	Planning Board Expenses	\$873.00	\$-	\$873.00
37	Planning Board Clerical	\$1,300.00	\$-	\$1,300.00
38	Board of Appeals	\$300.00	\$(300.00)	\$600.00
39	Clerical	\$8,636.00	\$170.00	\$8,466.00
40	Town Officers Expenses	\$200.00	\$(550.00)	\$750.00
41	Town Hall Expenses	\$34,500.00	\$(4,500.00)	\$39,000.00
42	Town Hall Custodian	\$8,160.00	\$8,160.00	\$-
43	Town Officers Bonds	\$1,200.00	\$(50.00)	\$1,250.00
44	Printing	\$2,000.00	\$-	\$2,000.00
	<b>Total Article 14</b>	<b>\$337,132.00</b>	<b>\$(4,024.00)</b>	<b>\$341,156.00</b>

**A motion was made, seconded and approved by a show of cards.**

**Highways/Public Works**

**Article 15:** To see if the Town will vote to transfer the sum of \$2,700.00 from the Perpetual Care Interest Account and appropriate said amount to the Cemetery Expense Account for the purpose of maintaining the Town Cemeteries, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

**A motion was made, seconded and approved by a show of cards.**

Article 16: To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>	
1	Roads and Bridges Salaries	\$294,653.00	\$7,151.00	\$287,502.00
2	Roads and Bridges Expenses	\$192,000.00	\$-	\$192,000.00
3	Highway Training Expenses	\$2,300.00	\$-	\$2,300.00
4	Electricity	\$4,000.00	\$(500.00)	\$4,500.00
5	Propane	\$10,000.00	\$(6,000.00)	\$16,000.00
6	Diesel Fuel	\$50,000.00	\$(9,000.00)	\$59,000.00
7	Highway Uniforms and Gear	\$3,000.00	\$(500.00)	\$3,500.00
8	Winter Roads	\$266,334.00	\$-	\$266,334.00
9	Street Lights	\$4,848.00	\$(152.00)	\$5,000.00
10	Highway Garage Maintenance	\$17,162.00	\$4,162.00	\$13,000.00
11	Machinery Expense	\$80,000.00	\$3,954.00	\$76,046.00
12	Cemetery Officers Salaries	\$400.00	\$-	\$400.00
13	Cemetery Salaries	\$36,813.00	\$722.00	\$36,091.00
	<b>Total Article 16</b>	<b>\$961,510.00</b>	<b>\$(163.00)</b>	<b>\$961,673.00</b>

**A motion was made, seconded and approved by a show of cards.**

**Schools**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of \$1,500.00 for School Committee Expenses, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

**A motion was made, seconded and approved by a show of cards.**

**Article 18:** To see if the Town will vote to raise and appropriate the amounts recommended, for the following purposes; or to take any other vote in relation thereto. *(Not recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 SBRSD Operating and Transportation	\$2,822,330.00	\$217,550.00	\$2,604,780.00
2 SBRSD Capital Account	<u>\$187,190.00</u>	<u>\$80,784.00</u>	<u>\$106,406.00</u>
<b>Total Article 18</b>	<b>\$3,009,520.00</b>	<b>\$298,334.00</b>	<b>\$2,711,186.00</b>

**A motion was made, seconded.** Ms. Francoise Lartigue, School Committee Member read information regarding the school budget. Ms. Lartigue mentioned that, there is a decrease of students and there are changes in Chapter 57 and transportation increased. A voter mentioned that last year at the end of the Annual Town Meeting a Selectboard member said that the school budget wouldn't increase so much for the next year. Mr. Mark Carson, Chair Finance Committee said that the numbers will keep raising and, they know how it effects the taxes. Ms. Michele Shalaby, Selectboard Member, mentioned that the enrollment is declining and it is declining all over. More and more services are now being required, and there is a school coalition in the works to assist with all school district issues. Mr. David Hastings, Superintendent mentioned that the school has wonderful programs, and was awarded the silver medal, 66th in the State. And there are a total of 300 students in the Sheffield campus, and the transportation budget has increased, as well boiler expense. Mr. Hastings also stated that he loves this place and his sorry to be retiring from the district. There discussion about the number of students in a class. Mr. Nathaniel Yohalem, Selectboard member mentioned that the new boiler and roof have to be paid for, since the Town voted to approve the expense in the past. And that the Board of Selectmen has worked hard with the school committee on the budget. Mr. Yohalem suggests that we support the school. It was mentioned that the Egremont School has no classes. After much discussion a motion was made, seconded and so approved by a show of cards.

**Culture and Recreation**

**Article 19:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 Library Expenses	\$45,048.00	\$1,070.00	\$43,978.00
2 Library Salaries	\$56,898.00	\$2,309.00	\$54,589.00

3	Library Trustees Salaries	\$320.00	\$-	\$320.00
4	Umpachene Falls Park	\$4,300.00	\$1,800.00	\$2,500.00
5	Care of Village Green	\$2,612.00	\$(896.00)	\$3,508.00
6	Cultural Council Trust Fund	\$1,000.00	\$-	\$1,000.00
7	Memorial Day	<u>\$700.00</u>	<u>\$(200.00)</u>	<u>\$900.00</u>
	<b>Total Article 19</b>	<b>\$110,878.00</b>	<b>\$4,083.00</b>	<b>\$106,795.00</b>

**A motion was made, seconded and approved by a show of cards.**

**Protection of Persons and Property**

**Article 20:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>	
1	Police Department Salaries	\$105,362.00	\$9,974.00	\$95,388.00
2	Police Department Expenses	\$22,700.00	\$-	\$22,700.00
3	Police Department Rental	\$6,000.00	\$-	\$6,000.00
4	Constable Salary	\$475.00	\$-	\$475.00
5	Constable Expenses	95.00	\$-	\$95.00
6	Fire Protection	\$58,900.00	\$-	\$58,900.00
7	Fire Fighters Stipends	\$36,500.00	\$-	\$36,500.00
8	Fire Department Clerical	\$1,700.00	\$-	\$1,700.00
9	NM Rescue Clerical Account	\$4,992.00	\$(1,308.00)	\$6,300.00
10	NM Rescue	\$ -	\$(6,600.00)	\$6,600.00
11	Building Inspector Expenses	\$2,117.00	\$-	\$2,117.00
12	Building Inspector Salary	\$20,381.00	\$400.00	\$19,981.00
13	Building Inspector Software	\$2,700.00	\$-	\$2,700.00
14	Emergency Management Salary	\$4,330.00	\$-	\$4,330.00
15	Emergency Management Expenses	\$2,000.00	\$(150.00)	\$2,150.00
16	Animal Control Officer	\$3,711.00	\$-	\$3,711.00
17	Animal Control Officer Expenses	\$-	\$(4,833.00)	\$4,833.00
18	Animal Inspector	\$600.00	\$-	\$600.00
19	Animal Inspector Expenses	\$1,060.00	\$600.00	\$460.00
20	Tree Warden Salary	\$1,000.00	\$-	\$1,000.00
21	Tree Work	\$15,000.00	\$-	\$15,000.00
22	911 Coordinator Expenses	\$100.00	\$(400.00)	\$500.00
23	Emergency Notification System	\$2,500.00	\$-	\$2,500.00
24	Berkshire County Communications	<u>\$9,984.00</u>	<u>\$284.00</u>	<u>\$9,700.00</u>
	<b>Total Article 20</b>	<b>\$302,207.00</b>	<b>\$(2033.00)</b>	<b>\$304,240.00</b>

**A motion was made, seconded and approved by show of cards, except for lines #1, #10, & #11 which were held for discussion. A voter inquired why the increase for line #1? Mr. Graham Frank, Police Chief stated that there is no police coverage during**



the week after his hours and would like to increase 1 shift per week. After discussion a motion was made, seconded and so approved line #1 by a show of cards. A voter inquired why is the amount zero for line #10? Ms. Mari Enoch, Town Administrator mentioned that the fees that people have been paying for services and it was decided that the tax payers shouldn't be asked to pay for it. After discussion a motion was made, seconded and so approved line #10 by a show of cards. A voter inquired why is the amount zero line #17? Ms. Enoch mentioned that the amount has been moved to the health insurance expense. After discussion a motion was made, seconded and so approved for line #17 by a show of cards.

**Article 21:** To see if the Town will vote to transfer the sum of \$26,100.00 from the New Marlborough Rescue/Comstar Reserved Account and to appropriate said amount to the New Marlborough Rescue/Comstar Reserved Expense Account for the purpose of the operation of the ambulance, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and so approved by a show of cards.**

**Article 22:** To see if the Town will vote to transfer the sum of \$20,250.00 from the New Marlborough Rescue/Comstar Reserved Account and to appropriate said amount to the New Marlborough Rescue/Comstar Reserved Stipend Account for the purpose of staffing the ambulance, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and so approved by a show of cards.**

**Health and Human Services**

**Article 23:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 Household Hazardous Waste	\$1,200.00	\$(100.00)	\$1,300.00
2 Board of Health Salaries	\$1,250.00	\$-	\$1,250.00
3 Board of Health Expenses	\$2,500.00	\$-	\$2,500.00
4 Board of Health Clerical	\$5,000.00	\$-	\$5,000.00
5 Transfer Station Expenses	\$69,000.00	\$-	\$69,000.00
6 Transfer Station Salaries	\$20,588.00	\$404.00	\$20,184.00
7 Community Health Program	\$1,000.00	\$-	\$1,000.00
8 Visiting Nurse Association	\$2,580.00	\$60.00	\$2,520.00
9 Mental Health	\$200.00	\$-	\$200.00
10 Berkshire Regional Purchasing	\$600.00	\$-	\$600.00
11 Council on Aging Transportation	\$5,607.00	\$2000.00	\$ 3,607.00
12 Council on Aging Expenses	\$250.00	\$(300.00)	\$550.00
13 Senior Tax Workoff Expenses	<u>\$150.00</u>	<u>\$-</u>	<u>\$150.00</u>
<b>Total Article 23</b>	<b>\$109,925.00</b>	<b>\$2,064.00</b>	<b>\$107,861.00</b>

A motion was made, seconded and so approved by a show of cards, expect for line #11 which was held for discussion. A voter inquired by the increase? Ms. Prudence Spaulding, Director of Senior Services mentioned that in the past the account had other funds in it, and now the funds have been used up and the money is needed. After discussion a motion was made, seconded and so approved line #11 by a show of cards.

**Debt and Interest**

**Article 24:** To see if the Town will vote to raise and appropriate the amounts recommended for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 2013 Town Hall Loan	\$13,358.00	\$(357.00)	\$13,715.00
2 2013 Highway Truck	\$38,758.00	\$(1,037.00)	\$39,795.00
3 2014 Highway Truck	\$24,840.00	\$(420.00)	\$25,260.00
4 2014 Loader	\$18,103.00	\$(305.00)	\$18,408.00
5 2015 Highway Truck	\$47,276.00	\$(892.00)	\$48,168.00
6 2015 Fire Truck	\$74,800.00	\$(2,200.00)	\$77,000.00
7 Interest Expense	\$2,000.00	\$-	\$2,000.00
8 Banking Services	<u>\$200.00</u>	<u>\$-</u>	<u>\$200.00</u>
<b>Total Article 24</b>	<b>\$219,335.00</b>	<b>\$(5,211.00)</b>	<b>\$224,546.00</b>

A motion was made, seconded and approved by a show of cards.

**Unclassified Expenses**

**Article 25:** To see if the Town will vote to raise and appropriate and/or transfer from available funds \$50,000.00, or any other amount, to fund the Stabilization Fund, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and discussed. An amendment motion was made and seconded to see if the Town will vote to transfer from free cash \$50,000.00 to the Stabilization Fund. Ms. Shalaby, Selectboard member ask voters to look at the projects on the “at a glance sheet” and see that they don’t include any big road projects. After discussion the amendment motion carries. Another amendment motion was made, to transfer the sum of \$150,000.00 from free cash to the Stabilization Fund. Motion failed to get a second. Another amendment motion was made to transfer the sum of \$100,000.00 from free cash and to the Stabilization Fund and discussion motion failed. A motion was made, seconded and so approved to transfer the sum of \$50,000.00 from free cash to the Stabilization Fund.**

**Article 26:** To see if the Town will vote to raise and appropriate the recommended amounts, for the following purposes, or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)*

	<b>FY18</b>	<b>+/-</b>	<b>FY17</b>
1 Berkshire County Retirement	\$125,011.00	\$1,571.00	\$123,440.00
2 Workers Compensation Insurance	\$18,655.00	\$7,455.00	\$11,200.00
3 General Insurance	\$78,000.00	\$-	\$8,000.00
4 Group Insurance	\$196,221.00	\$14,390.00	\$181,831.00
5 Employee Health Insurance Reimbursement	\$5,000.00\$	(1,000.00) \$	6,000.00
6 Employee Longevity Stipend	\$2,500.00	\$-	\$2,500.00
7 Medicare	\$12,700.00	\$(400.00)	\$13,100.00
8 Veterans District	\$6,558.00	\$285.00	\$6,273.00
9 Veterans Benefits Trust Chapter 115\$	10,000.00	\$ 2,000.00	\$8,000.00
10 Berkshire Regional Planning	\$1,256.00	\$139.00	\$1,117.00
11 Reserve Fund	<u>\$50,000.00</u>	\$-	<u>\$50,000.00</u>
<b>Total Article 26</b>	<b>\$ 505,901.00</b>	<b>\$ 24,440.00</b>	<b>\$81,461.00</b>

**A motion was made, seconded and approved by a show of cards.**

**Article 27:** To see if the Town will vote to raise and appropriate the sum of \$2,291.00 to be paid to Town employees who are currently enrolled in the Town’s health insurance plan as a onetime benefit to offset the increased costs of a health insurance plan change, or to take other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and discussed. A voter stated that he is against this increase, and no one is helping with pay the deductibles. What about those who have the Town insurance? Are they receiving any additional funds? Mr. Yohalem, Selectboard member mention that this is not a lot of money, the town insurance plan has changed and he suggested that this amount will help the employees, since the previous plan didn’t include deductibles so it going from zero to \$750. The amount for those employees on the insurance plan would be a onetime amount of \$245 which is taxable. After discussion motion carries by a show of cards.**

**Article 28:** To see if the Town will vote to transfer the sum of \$50,000.00, or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Stabilization Account for the purpose of funding future capital expenses; or to take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by a show of cards.**

**Article 29:** To see if the Town will vote to transfer the sum of \$54,500.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the 2018 One Ton Highway Truck Account for the purpose of purchasing a one ton highway pick-up truck with plow; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by a show of cards.**

**Article 30:** To see if the Town will vote to transfer the sum of \$25,000.00 or any other

amount, from Free Cash and appropriate said amount, or any other amount, to the Highway Plow Account for the purpose of purchasing and installing a snow plow wing; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and discussed. A voter inquired what vehicle would the plow go on? Mr. Charles Loring, Highway Superintendent stated that it would go on the 4 wheeler truck.**

**Article 31:** To see if the Town will vote to transfer the sum of \$25,000.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Tree Maintenance Projects Account for the purpose of trimming and removing trees; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and discussed. A voter inquired why have this account, didn't we already approve funds for tree work? Ms. Shalaby mentioned that this account is similar to Roads & Bridges Account, and the funds will be used on Route 183 into the village of New Marlborough West on Route 57. After discussion motion was approved by a show of cards.**

**Article 32:** To see if the Town will vote to transfer the sum of \$20,000.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Highway Vehicle Maintenance Account for the purpose of repainting and refurbishing the 2009 Mack Dump Truck body; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A motion was made, seconded and approved by a show of cards.**

**Article 33:** To see if the Town will vote to transfer the sum of \$15,000.00 or any other amount, from Free Cash and appropriate said amount, or any other amount, to the Highway Garage Boiler Account for the purpose of replacing the boiler in the highway garage; or take any other vote in relation thereto. *(Recommended by the Finance Committee.)* **A amendment motion was made to transfer the sum of \$22,000.00 from Free Cash to the Highway Garage Boiler Account. A motion was made, seconded and discussed. Mr. Loring, Highway Superintendent mentioned that he is in the process of receiving three quotes, and currently has one quote that is over \$21,000.00. Mr. Loring also mention the broiler is rusting and is out dated. After discussion the motion was approved by a show of cards to transfer the sum of \$22,000.00 to the Highway Garage Broiler Account.**

**Article 34:** To see if the Town will vote to transfer the sum of \$255,660.00 or any other amount, from the Stabilization Account and appropriate said amount, or any other amount, to the Roads Projects Account for the purpose of repairing town roads or take any other vote in relation thereto. *(Recommended by the Finance Committee.) (2/3 vote required.)* **A motion was made, seconded and discussed. A voter inquired if the amount can be changed. Mr. Pollard, Town Counsel said no. A voter questioned why not take out of Free Cash like it was done last year? A voter inquired about Clayton Mill River Rd? Ms. Shalaby mentioned that work will be done this year, since the Town receiving a Mass Works Grant for Clayton Mill River Rd. After discussion motion passed unanimously by a show of cards.**

**Article 35:** To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds and fiscal year spending limits as set forth below, and further (2) to amend the General By-laws by inserting a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

**Section 18: Revolving Funds**

18.1 There are hereby established in the Town of New Marlborough pursuant to the provisions of General Law chapter 44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.

18.2 Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

18.3 No liability shall be incurred in excess of the available balance of the fund.

18.4 The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.

18.5 Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.

18.6 Authorized Revolving Funds

<b>REVOLVING FUND PROGRAM OR PURPOSE</b>	<b>DEPARTMENT RECEIPTS TO BE CREDITED TO FUND</b>	<b>REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND</b>
<i>Plumbing Inspector</i> to pay costs of plan review, engineering services and related expenses for permitting and inspection of plumbing systems and installations	Fees for permits and inspections	Town Treasurer
<i>Gas Inspector</i> to pay costs of plan review, engineering services and related expenses for permitting and inspection of gas systems and installations	Fees for permits and inspections	Town Treasurer

<b>Electrical Inspector</b> to pay costs of plan review, engineering services and related expenses for permitting and inspection of electrical systems and installations	Fees for permits and inspections	Town Treasurer
<b>Board of Health</b> to pay costs of plan review, engineering services and related expenses for inspection and permitting of septic systems, food establishments, housing, and other properties and establishments subject to Board of Health jurisdiction	Fees for reviews, permits, and inspections	Town Treasurer
<b>Tax Title Fees</b> to pay for costs arising from title review registry recording, attorney fees, and related expenses	Fees and other receipts collected in connection with tax title processing	Tax Collector/Treasurer

18.7 Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

And, further, to establish the following fiscal year spending limit for such funds:

<u>Authorized Revolving Funds</u>	<u>Fiscal Year Expenditure Limit</u>
Plumbing Inspector .....	\$7,500
Gas Inspector .....	\$5,000
Electrical Inspector .....	\$7,500
Board of Health .....	\$17,000
Tax Title Fees .....	\$25,000

Or take any other action relative thereto. A motion was made, seconded and discussed. A voter questioned what does this article mean? Ms. Mari Enoch, Town Administrator stated that this article is for revolving funds set each year. The State has approved establishing revolving funds and recommends that all town/city complete the process of approving the establishment of revolving funds. After discussion motion was approved by the show of cards.

**Article 36:** To see if the Town will vote to accept for cemetery use by gift of the New Marlborough Land Trust, Inc., a/k/a New Marlborough Land Preservation Trust, Inc., a certain parcel of land located along River Road, Southfield, constituting ten (10) acres, more or less, more particularly described in the deed of Sheldon Fenn to New Marlborough Land Preservation Trust, Inc. dated April 28, 1988, and recorded in the Southern Berkshire Registry of Deeds on May 2, 1988, in Book 669 at Page 101, or to take any other action relative thereto. A motion was made, seconded and approved by a show of cards.

**Article 37:** To see if the Town will vote to amend the Town’s Protective Bylaw, by adding a new Section 12, TEMPORARY ZONING MORATORIUM ON LARGE-SCALE SOLAR ENERGY FACILITIES, that would provide as follows, and further to amend the Table of Contents to add Section 12, “Temporary Zoning Moratorium on Large-Scale Solar Energy Facilities. (2/3 vote required.)

**A. Purpose**

The regulation of large-scale solar energy facilities raises complex legal, planning, and public safety issues, and the Town needs time to study and consider their regulation and address these issues. The Town intends to adopt a temporary zoning moratorium on the use of land in the Town for large-scale solar energy facilities so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town, and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

**B. Definition**

“Large-scale solar energy facility” shall mean any solar generation facility that has its solar panels structurally mounted on the ground and the nameplate capacity is greater than 10 KW DC. This Moratorium does not restrict any roof-mounted solar energy installation.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Watts.

**C. Temporary Moratorium**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land for a Large-Scale Solar Energy Facility. The moratorium shall be in effect through May 15, 2018. During this moratorium period, no Large-Scale Solar Energy facility, as defined herein, shall be proposed or constructed. The Town shall undertake a planning process to address the potential impacts of large-scale solar energy generation in the Town, and shall consider adopting new Zoning Bylaws to address the impact and operation of Large-Scale Solar Energy Facilities and related uses, or take any action relative thereto.

A motion was made, seconded and discussed. Ms. Patricia Hardyman, Chair of the Planning Board went over the purpose of this bylaw and that the Planning Board needs more time to write a moratorium. An amendment motion was made to change the time to 3 months instead of 1 year to write the bylaw. Ms. Hardyman stated that a year is need to write the moratorium and it is problematic to hold a special town meeting, and also have a public hearing and public review time. Mr. Mark Carson, Planning Board member mentioned that the Board has been working on for a year. The amendment motion of 3 months fails. A hand count was done 71 yes to 30 no, amendment motion carries. An amendment motion of 3 months instead of 1 year time, was seconded. Motion failed by a show of cards.

A motion was made, seconded and so voted to dissolve the meeting at 8:53 PM

*Attest A True Copy:*

Katherine M. Chretien  
Town Clerk

# REPORT OF THE TOWN CLERK

The Town Clerk's office is the official record keeper for the Town of New Marlborough. Some of the services that this office covers are vital statistics; births, marriages, deaths, posting of meeting notices for all municipal boards and committees, voter registration, town political calendar, annual street listing, business certificates (DBA), notarization of documents, Town Meeting warrants and minutes, and payments of non-criminal violations.

This past year, I continued to attend conferences and classes offered by the Massachusetts Town Clerk's Association. These conferences and class offerings have become a vital part of this position as laws and regulations are changing at rapid pace. I appreciate and thank the Town for supporting my continued education.

The following report is based on primary areas of activity during 2016 calendar year.

## Vitals Report

Births 0

Deaths 15

Marriage Intentions Filed 15

Marriages That Took Place 15

## Dog Licensing

Dog licensing is required annually each spring. Licenses expire on March 31st and dog owners have from March 1st to May 1st to renew; if you do not renew your license a \$25.00 late fee (per dog) will be implemented in addition to your license fee. If you have a dog that is six months of age or older licensing is required.

Sex	Fee	Number of Licenses Issued	Amount
Male	\$15.00	21	\$ 315.00
Neutered Male	\$ 7.00	132	\$ 924.00
Female	\$15.00	9	\$ 135.00
Spayed Female	\$7.00	114	\$ 798.00
Kennel	\$30.00	1	\$ 30.00
Kennel	\$50.00	<u>1</u>	<u>\$ 50.00</u>
<b>Totals</b>		<b>278</b>	<b>\$ 2,476.11</b>
<b>Fees retained</b>			<b>\$ 278.00</b>
<b>Paid to Town</b>			<b>\$ 2,198.11</b>

## Division of Fisheries and Wildlife

The Town Clerks' office no longer sells Hunting/Sporting and Fishing/Trapping licenses, as well as Primitive Arms, Waterfowl and Archery stamps. Hunters should be aware that annual written permission is required to hunt on private or town property.

*Respectfully submitted,*

Katherine M. Chretien  
Town Clerk



## ASSESSOR'S REPORT 2017

Fiscal year 2017 was a revaluation year. The assessors worked with P.S. Kapinos Inc. to make the process as smooth as possible for taxpayers.

As always, the board is willing to help with any problems the taxpayers may have. Please feel free to call the office at 413-229-8926.

### Fiscal Year 2017 Valuations

Residential	466,747,605.00
Personal Property	4,793,360.00
Commercial	19,252,945.00
Industrial	2,591,500.00
<b>Total</b>	<b>493,385,410.00</b>
Exempt	\$21,893,500.00

### Estimated Local Receipts Fiscal Year 2017

	Actual Receipts 2016	Estimated Receipt 2017
Motor Vehicle Excise	\$255,633.00	\$250,000.00
Other Excise	\$336.00	\$300.00
Penalties and Interest on		
Taxes and Excises	\$22,915.00	\$20,000.00
Payments in Lieu of Taxes	\$1,163.00	\$1,000.00
Solid Waste Fees	\$49,288.00	\$48,000.00
Other Charges for Services	\$10.00	0.00
Fees	\$6,190.00	\$6,000.00
Departmental Revenues	0.00	0.00
Licenses and Permits	\$55,669.00	\$20,000.00
Fines and Forfeits	\$7,365.00	\$7,000.00
Investment Income	\$3,296.00	\$3,000.00
Miscellaneous Recurring	\$10.00	\$10.00
Miscellaneous non- Recurring	\$4,622.19	0.00

### Appropriations - Fiscal Year 2016

Town Meeting Date	Total Appropriations Each Meeting	Raise & Appropriate	Free Cash	Other Available Funds	Revolving Funds	Borrowing
05/02/16	5,932,541.02	5,314,618.00	533,000.00	84,932.02	\$37,000.00	0
07/25/16	-57,200.00	-57,200.00				0
<b>Totals</b>	<b>5,875,341.02</b>	<b>5,257,418.00</b>	<b>533,000</b>	<b>84,923.02</b>		<b>0</b>

**Tax Rate Recapitulation  
Fiscal Year 2017**

**Amounts to be raised**

Appropriations	\$5,377,522.00
Total Cherry Sheet Offsets	\$ 2,599.00
Other	\$8,953.55
Overlay deficits	\$0.00
<b>Total</b>	<b>\$11,552.55</b>

State Cherry Sheet Charges	\$1,698.00
Allowance for Abatements & Exemptions	\$40,496.47
Total to be Raised	\$5,929,088.04

**Estimated Receipts & Other Revenue**

State Cherry Sheet Revenue	\$120,598.00
<b>Local Estimated</b>	<b>\$355,390.00</b>

**Revenue Sources Appropriated for Particular Purposes**

Free Cash	\$533,000.00
Other Available Funds	\$84,923.02
<b>Total</b>	<b>\$617,923.02</b>

**Summary of Total Amounts to be Raised & Total Receipts**

Total amount to be raised	\$5,929,088.04
Total estimated receipts & other revenue sources	\$1,093,911.02
Total real and personal property tax levy	\$4,835,177.02
<b>Total receipts from all sources</b>	<b>\$5,929,088.04</b>

*Respectfully submitted,*

Marsha A. Pshenishny, chair  
Wendy Miller  
Freddy Friedman  
Board of Assessors

# TOWN OF NEW MARLBOROUGH TAX COLLECTOR ANNUAL REPORT

## 7/1/16 - 6/30/17

	Balance 7/1/16	Commitments	Collected	Abatements Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2017
<b><u>REAL ESTATE</u></b>								
2013	\$1,654.09		\$1,654.09					\$0.00
2014	\$16,940.32		\$15,996.30	\$341.67	\$341.67			\$944.02
2015	\$68,994.00		\$44,174.14	\$561.68	\$561.68			\$24,819.86
2016	\$165,412.93		\$114,899.78	\$495.36	\$495.36			\$50,513.15
2017		\$4,788,202.01	\$4,630,393.68	\$31,536.87	\$13,293.66		\$11,138.68	\$128,426.44
<b>TOTAL</b>	<b>\$253,001.34</b>	<b>\$4,788,202.01</b>	<b>\$4,807,117.99</b>	<b>\$32,935.58</b>	<b>\$14,692.37</b>		<b>\$11,138.68</b>	<b>\$204,703.47</b>
<b><u>PERSONAL PROPERTY</u></b>								
2010	\$-							\$-
2011	\$-				\$1,262.95			\$-
2012	\$-				\$1,262.95			\$-
2013	\$-							\$99.57
2014	\$99.57							\$106.11
2015	\$106.11							\$110.02
2016	\$1,074.03		\$964.01					\$507.05
2017		\$46,974.94	\$46,938.79		\$470.90			\$822.75
<b>TOTALS</b>	<b>\$1,279.71</b>	<b>\$46,974.94</b>	<b>\$47,902.80</b>	<b>\$2,558.91</b>	<b>\$3,029.81</b>			
<b><u>PP FARM</u></b>								
2017		\$365.50	\$365.50					\$-
<b>TOTALS</b>		<b>\$365.50</b>	<b>\$365.50</b>					<b>\$0</b>
<b><u>MOTOR VEHICLE</u></b>								
2000.	\$2,317.88			\$450.00				\$1,867.88
2001	\$2,186.36							\$2,186.36
2002	\$1,201.25		\$257.50					\$943.75
2003	\$1,502.81							\$1,502.81

	Balance 7/1/16	Commitments	Collected	Abate- ments Exemptions	Refunds Issued	Credit Adjustments	Tax Title Adjustments	Balance 6/30/2017
2004	\$46.25							\$46.25
2005	\$1,736.67		\$63.75					\$1,672.92
2006	\$1,220.83		\$63.75					\$1,157.08
2007	\$949.90							\$949.90
2008	\$702.50							\$702.50
2009	\$486.88							\$486.88
2010	\$825.21							\$825.21
2011	\$553.44		\$25.52					\$527.92
2012	\$726.67							\$726.67
2013	\$837.51		\$75.00					\$762.51
2014	\$991.98		\$117.81					\$874.17
2015	\$2,914.73	\$134.90	\$1,462.83		\$18.42			\$1,605.22
2016	\$24,721.06	\$21,756.56	\$36,188.03	\$7,910.42	\$1,051.36			\$3,430.53
2017		\$205,222.92	\$195,202.13	\$3,707.31	\$2,007.77			\$8,321.25
<b>TOTALS</b>	<b>\$86,473.93</b>	<b>\$227,114.38</b>	<b>\$233,456.32</b>	<b>\$12,067.73</b>	<b>\$3,077.55</b>			<b>\$71,141.81</b>

**ROLL BACK TAXES**  
**TOTALS**

	\$77.34		\$77.34					
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<b>GRAND</b>								
<b>TOTALS</b>	<b>\$254,325.05</b>	<b>\$5,062,734.17</b>	<b>\$5,088,919.95</b>	<b>\$47,562.22</b>	<b>\$20,799.73</b>		<b>\$11,138.68</b>	<b>\$190,238.10</b>
Interest			\$43,844.73					
Collector Fees			\$5,665.00					
Deputy Fees			\$3,142.00					
MV Surcharge			\$800.00					
Misc. Fees			\$50.00					
<b>GRAND TOTAL COLLECTED</b>			<b>\$5,142,421.68</b>					

*Respectfully submitted by:*

Gina Campbell  
Tax Collector

**REPORT OF THE TOWN TREASURER  
JULY 1, 2016 – JUNE 30, 2017**

**Cash Report by Fund**

**Trust Funds**

Conservation Commission	\$3,697.63	
Perpetual Care Interest	\$8,445.58	
Perpetual Care Bequests	\$76,413.54	
Marcus Rogers Trust	\$6,607.42	
NM Library	\$23,343.89	
Stabilization Fund	\$512,583.07	
Unemployment Security	\$39,641.98	
	<b>Total</b>	<b>\$670,733.11</b>

**Agency Funds**

Cultural Council/Arts Lottery	\$24,723.69	
	<b>Total</b>	<b>\$24,723.69</b>

**General Funds** **\$1,574,854.31**

**TOTAL ALL FUNDS** **\$2,210,311.11**

I was newly hired as the part-time treasurer as of July 1, 2016. My office hours are Monday and Tuesday from 8:00 am to 4:00 pm and I can be reached via email at [treasurer@newmarboroughma.gov](mailto:treasurer@newmarboroughma.gov) or by telephone at 413-229-7784.

*Respectfully submitted,*

Marilyn A. Fracasso  
Treasurer

# SCHOOL COMMITTEE REPORT

The Southern Berkshire Regional School District students, teachers and staff had another busy and exciting year. We continued to provide the students of our district with strong academic and extracurricular options allowing them to shine both in our classrooms as well as on our stages, robotics teams, athletic fields, and in school clubs. For the fourth year running, Mount Everett was awarded a Silver Medal by US News and World Reports. We were also named by the National Association of Music Merchants (NAMM) as a “Best Community for Music Education”. The success of our students is thanks not only to the dedicated faculty and staff who support them daily but also the support of the communities in which they reside.

While the district sees success both in and out of the classroom, our enrollment decreased by 53 students from FY 17 to 18. This decrease, happening in unequal amounts amongst our district’s five towns, along with changes to Chapter 70 funding were the factors that altered the percentage share each town is responsible for. Due to an almost 1% percentage increase in assessment rate, New Marlborough’s portion went up 5.25% or an additional \$145,173 over last year. However, the overall budget increased by a historically low amount of .46%, with the increase to assessments (what towns are expected to pay) coming in at a .12%.

The FY18 budget went through two cycles of cuts. We sustained a notable increase in the district’s transportation costs. The renegotiation of our transportation contract had to take into account market price adjustments. Through route changes and negotiation the district was able to spread the increase in price over the life of the contract bringing the impact to the district down significantly.

This increase was offset by a change in plans offered by Berkshire Health Group as well as an increase in our School Choice Funds. Through retirement the district was able to eliminate an elementary physical education teacher and a 4th grade teacher. Our Technology Coordinator, voluntarily requested a reduced work year allowing for a reduction in his summer hours. The District’s Building and Grounds Director retired and his replacement will be paid at a lower pay rate.

As of February, the proposed budget came in at a 2.35% increase which translated to an 8.55% increase for New Marlborough’s assessment. While this number was within the realm of allowable increases, the Finance Committee felt that further reductions needed to be made to create a budget that was palatable to the two towns, New Marlborough and Monterey who are facing increases in their assessment percentages.

The further reductions of over \$250,000 came from eliminating or reducing staff positions. After significant analysis and discussion, the Finance Committee in conjunction with the administration agreed NOT to include a line item for the Egremont School. The factors included a retiring teacher in conjunction with low to no enrollment for the 2017-18 school

year. The administration also began “right-sizing” the staff, either in numbers or hours they work. A reduction of two staff members in the middle/high school along with a decrease in the number of hours our elementary Art, Music and Spanish specialists teach was implemented. Lastly, a student services secretarial position was reduced to .5. Additional reductions came from a reduction of \$10,000 in the capital budget and the approved use of an additional \$100,000 from Excess & Deficiency funds to reduce assessments further.

Our district has always been committed to providing ALL of our students with a robust and enriching educational experience necessary to give students an opportunity at success. The School Committee along with the administration will continue to work together to maintain a strong educational experience for our communities’ children in a thoughtful and fiscally responsible way.

*Respectfully Submitted,*

Francoise Lartigue  
David Travis

**BOARD OF REGISTRARS REPORT:**

The following report is based on primary areas of activity during 2017 calendar year.

One (1) Annual Town Meeting (May 8th) .....	121 voters
One (1) Annual Town Election (May 1st) .....	247 voters
One (1) Town Caucus (March 28th) .....	51 voters
One (1) Special Town Election (July 31st ).....	268 voters

*Respectfully submitted,*

Alicia Brazie  
Michelle Dawson  
Bette Ann Stalker  
Katherine M. Chretien, Town Clerk

## **ANNUAL REPORT FOR THE ANIMAL INSPECTOR**

This has been another busy year for the Animal Inspector with the number of farm animals within the town remaining about the same. It is interesting to note that during the 1980's the state required the Animal Inspector to list and supervise only owners with 25 or more chicken. Now owners of any chickens must be listed. Thus last year there were over one thousand chickens living in New Marlborough!

Besides barn inspections and the yearly census much of the work of the Animal Inspector this year has been identifying and returning farm animals that have left their pastures and found their way onto public roads (providing a danger to the drivers) or onto other people's lands. Other calls have been related to raccoons and bears. Raccoons and bears enjoy eating "people food" and bird seed. The Commonwealth asks that bird feeders be used only from late December until the end of March when bears are usually hibernating. Otherwise bird feeders and unsecured garbage acts as an incentive for bears and raccoons to visit populated neighborhoods!

This year only two dogs have been put in quarantine. Animals are put in quarantine when they have either bitten or been bitten. If their rabies vaccination is up to date the quarantine usually lasts 10 days. When a family pet is quarantined it must be confined to its owner's property, be isolated from other animals and closely observed. Because rabies is so dangerous the Commonwealth with strict protocols guards the safety of its citizens. Dog owners need to remember that there is a "leash" law in New Marlborough! Some dogs have strayed so far away from their homes that they have become lost; other dogs have killed neighbor's birds or damaged other people's property!

Some of our citizens are privileged to have two homes, one in New Marlborough and one in New York or perhaps in Boston. Their family may include a cat and/or dog. The law requires that they have proof of rabies immunization with them when they bring their pets into the town. A copy of their rabies vaccination may be kept in their car "just in case".

In closing again I urge the owners of farm animals to confine their stock to their pastures and the owners of dogs to respect the leash law!

*Respectfully submitted,*

Prudence Spaulding  
Animal Inspector



# ANIMAL CONTROL REPORT

I hereby submit the following report covering the activities of Animal Control from January 1, 2017 through December 31, 2017.

## **Domestic**

Nuisance dog complaints	31
Calls regarding lost dogs and cats	12
Dog complaints handled over the phone	23
Dogs and cats that were killed by motor vehicles	3
Dogs placed in homes	1
Dog bites reported	3
Reports of livestock loose on the road	4
Reports of possible animal abuse	2
Other miscellaneous	9

## **Wildlife**

Bear complaints	35
Reports of coyotes, raccoons, porcupines and other	21
Calls referred to Mass Wildlife	27

I would like to thank the people, town officials, police, highway and fire departments of New Marlborough for their cooperation in making animal control a success.

*Respectively Submitted,*

John W. Springstube  
Animal Control  
413-232-7038

# BOARD OF HEALTH REPORT

In 2017 the Board of Health membership remained the same, with Larry Davis III as Chairman, Jack Bellinger and Norman Hankey as members, Scott McFarland as Agent and Pia Bellinger as Secretary. Please note that Board of Health meetings will continue to be held on the 2nd Tuesday of the month at 7 PM, unless otherwise posted.

Permits and licenses issued by the Board of Health for 2017 were as follows:

- 1 New system designs were permitted
- 16 Repairs/upgrades to existing systems were permitted
- 17 Perc and deep hole tests performed
- 25 Title 5 Inspections witnessed
- 7 Septic System Installer permits issued
- 4 Septic Pumper permits were issued
- 9 Well site inspections and permits issued
- 10 Food Permits
- 1 Recreational Camp License
- 1 Public Beach permit
- 0 Housing Inspection
- 1 Water Bottling permit
- 5 Beaver permits

New Marlborough continued its participation in the Berkshire Public Health Alliance. The Alliance provides New Marlborough an opportunity to effectively apply for public health related grants with other interested nearby towns. One of the grants has allowed us participate in setting up on-line permitting and licensing, which is up and running for several permit types. Scott McFarland and Jack Bellinger remain as New Marlborough's representatives to the Berkshire Public Health Alliance governing board.

The Board is very grateful to the Visiting Nurses Association of the Berkshires for their invaluable help and care to the citizens of New Marlborough. The Board of Health is here to help protect your health and to work with you on those issues that require Board of Health input or permitting, and we ask for your cooperation and support in this endeavor.

*Respectfully submitted,*

Board of Health  
Larry Davis, III, Chairman  
Norman E. Hankey, Member  
Jack Bellinger, Member  
Pia Bellinger, Secretary  
Scott McFarland, Agent

# **BERKSHIRE VISITING NURSE ASSOCIATION 2017 ANNUAL REPORT**

As part of the Berkshire Health System network, the Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services include **Disease Surveillance and Investigation, Active TB Disease Management Disease Screening and Immunizations, and Health Promotion**. Descriptions of services follow:

**Disease Surveillance and Investigation** of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of the Massachusetts Virtual Epidemiologic Network (MAVEN), electronic disease surveillance system.

There were **24** diseases investigated during this time frame:

- Group B streptococcus - **1**
- Campylobacteriosis- **1**
- Haemophilus influenza - **1**
- Influenza - **3**
- Tick borne illnesses -**18**
- Babesiosis - **1**
- Human Granulocytic Anaplasmosis - **5**

**Active TB disease management** follows all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy.

There were no cases of active TB in New Marlborough this past year.

**Disease Screening and Immunizations** for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A two hour town clinic for seasonal influenza and pneumonia vaccination is offered. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinic.

Vaccinations administered:

- Influenza - **15**
- Pneumonia - **1**

**Health promotion services** provide health education and screening to encourage wellness and early identification of illness or disease. A health promotion clinic is held monthly at the town offices in Mill River. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. Seven residents were identified as having Stage I Hypertension (140-159/90-99mm/Hg) and 8 were identified with Stage II Hypertension (>160/100mm/Hg). All with Stage II Hypertension were referred for medical follow up. During clinic visits, 38 residents received health instruction related to medication

management, diet, disease management and healthy lifestyle activities. One resident was referred to the Tobacco Treatment program.

Clinic Statistics:

- Visits-63
- Blood Pressure up to 140/90mm/Hg - 5
- Stage I Hypertension (140-150/90-99mm/Hg)- 7
- Stage II Hypertension (>160/100mm/Hg) - 8
- **All referred for medical follow up**
- Clinical Instruction Provided - **38**
- Medication Management - **8**
- Diet-**10**
- Disease Management - **10**
- Life Style Changes - **10**

Health education presentations this year included:

- All About Influenza
- Tick Bite Reduction
- Tick Borne Illness Symptoms
- Cholesterol Information
- Heart Health
- Stress Management
- Falls prevention
- Pre-diabetes Awareness
- Healthy Eating Habits
- Sun Safety.

Printed resource material was offered to participants for future reference on each subject.

The Board of Health Coordinator, Nancy Slattery, RN, collaborates with the Council on Aging to provide coordination of services for residents as a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

The Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve its residents. Please feel free to call the BVNA for information at 800-788-2862. We look forward to our continued relationship in maintaining and promoting good health in New Marlborough.

Respectfully submitted,

Nancy Slattery, RN, B.S.  
Board of Health Coordinator  
Berkshire Visiting Nurse Association

## SOUTHERN BERKSHIRE DISTRICT DEPARTMENT OF VETERANS' SERVICES (SBDDVS)

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

During FY 2017 we have seen a slight increase in all areas of operation and currently have 41 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2017 Submitted 7/1/16-6/30/17	Pmt Due in FY 2017 - FY 2016 - 75%
New Marlborough	\$7,717.24	\$5,787.93

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	38
ALS/Disability/A&A/Appeals/Life Insurance	67
DD 214s	58
Request for Grave Markers	62
Tax Abatements/SS help/Other requests	48
Flags to funerals homes for veterans	70
Assisted with Dr. appointments	13
Home and Office Visits	575
Veterans Services Phone Calls	1510

For FY 2017 District budget was reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

New Marlborough's apportionment towards the FY 2017 DYS budget was \$6,272.70 - this number was based on population percentage on the 2010 Census.

***Respectfully Submitted,***

Laurie J. Hils  
District Director  
Southern Berkshire District Veterans Services

## **REPORT OF THE BROADBAND COMMITTEE**

While the goal of achieving broadband internet in New Marlborough had been ongoing prior to this reporting period, especially as relates to efforts of the Wired West consortium of Towns, no Broadband Committee existed in our Town for the specific purpose of seeking to achieve the goal. In May 2016, at the urging of some interested broadband citizen volunteers, a public solicitation was conducted to identify additional volunteers to serve as members of the Committee. The Board of Selectmen subsequently appointed five members to a new committee, which then held its first meeting on May 24, 2016, just prior to the start of this reporting period.

It is important to note that at its first meeting the Broadband Committee adopted the following statement as its purpose:

“To achieve true high bandwidth internet access options for residences and businesses in the Town of New Marlborough at an optimal cost for taxpayers and subscribers, and consistent with sustainable operations.”

Shortly into the new fiscal year, the focus came quickly to Frontier Communications and the conceptual proposal for service they presented which might lend itself to an entirely subscriber-supported solution. At the same time on a parallel track, we began meeting on a regular basis with the Towns of Monterey, Sandisfield, Tolland and Tyringham to discuss how we might all proceed together.

MBI initiated a Readiness process with New Marlborough, but quickly diverted having become very interested in the Frontier approach. A joint meeting was held with a formal presentation by Frontier to the Town with MBI officials present. Subsequently, the Committee began movement toward development of a 30B procurement process. This process would require a Home Rule Petition to the legislature to enter into any long-term financial commitments. Considerable effort between the Town and MBI resulted in legal drafting of necessary documents.

The Town ultimately issued an RFP late in the calendar year resulting in a selection of Frontier to provide service under a fairly favorable financial approach that could be subscriber-supported. MBI, however, indicated at the last minute that they would not support this effort citing RFP concerns. At the same time, however, they had also indicated that Charter cable might be interested in serving New Marlborough.

Meanwhile, the multi-town group had continued to meet and became focused on a Frontier solution as well. It was agreed that a Municipal Lighting Plant procurement process would present fewer obstacles and a faster path forward. As soon as New Marlborough's Frontier negotiations were ended, the Town joined in the multi-town RFP effort. This effort resulted in Frontier again being selected in March of 2017.

## **BROADBAND *Continued***

Unfortunately, in the interim the cost of the Frontier option increased significantly. Nonetheless, it appeared that a subscriber-supported model might still be viable. Negotiations were slow starting, as it was necessary for the Towns to agree among themselves on the critical contract issues. Ultimately, negotiation with Frontier began to develop a term sheet between the parties covering the most significant issues. Within this context, new hurdles arose, as Frontier was insisting on a guarantee from the Town covering the financial obligations and a further increase in price.

As the fiscal year ended, Frontier had gone silent and no progress was being made. Subsequent to the end of the fiscal year and the scope of this report, MBI began talks directly with Frontier. While MBI agreed to provide additional funds, doubts arose that given the significant cost increases, the required Town guarantees and other issues, negotiations terminated with Frontier, leaving the Committee to identify new options forward to achieve its internet goal in Fiscal 2018.

***Respectfully Submitted,***

Richard long  
Tom Stalker  
Michele Shalaby  
Owen Wright  
Steven Klein

# CULTURAL COUNCIL ANNUAL REPORT

The New Marlborough Cultural Council is a local extension of the Massachusetts Cultural Council, annually funded by the State Legislature, and the largest grassroots cultural funding network in the nation, supporting community-based projects in the arts, humanities, and sciences.

Thanks to a \$4,400 allocation from the MCC, but primarily thanks to the generosity of local donors to our annual appeal, plus funding from the Town of New Marlborough to cover the costs of that appeal, the NMCC awarded nearly \$16,000 to 25 local artists and organizations in FY2017. These funds were granted to support an array of programs in New Marlborough and Southern Berkshire communities to benefit and enrich our townspeople. Among the programs supported were several components of Flying Cloud Institute's programs combining science and the arts, Music and More's concert and author series as well as three art exhibits, and the Historical Society's First Fridays programs. At the library, children enjoyed a program of fairy lore and stories, and created a fairy house to take home. As part of the Summer Reading Program, Sciencetellers combined science and storytelling about quirky pirates building a ship. Theater activities supported were Shakespeare & Company, WAM Theatre, and Berkshire Playwrights Lab. Musical programs were supported for Berkshire Children's Chorus, Berkshire Back Society, New Marlborough Central School, Berkshire Pulse, Berkshire South's Ukulele Band and Berkshire Sings!, and Aston Magna Foundation.

The Council also supported several community events. Chief among them was the annual Elihu Burritt Day. The day featured a wide array of entertainment for all, including vendors, a variety of food, a vintage car show, a 5K walk and run, musicians, jugglers, hay rides, the Library's book and bake sale, and the much-enjoyed White Elephant Sale. In April we once again held the annual pot luck supper, with entertainment by Maurice Brazie's barbershop group.

Complete information about our grant awards and the grant process can be found at [www.mass-culture.org/NewMarlborough](http://www.mass-culture.org/NewMarlborough). Members of the Cultural Council are happy to hear from you. Keep up with us by liking us on Facebook.

*Respectfully submitted,*

Barbara Lowman, Co-Chair  
Louise Yohalem, Co-Chair  
Kathy Potoski, Secretary  
Tom Weeks, Treasurer

Members: Cam Adams, Alan Lombardi, Mary Richie Smith, Michele Shalaby,  
Marjorie Shapiro, Anne Sommers, Nan Smith, Maureen Hosford



# TOWN LIBRARY ANNUAL REPORT

It has been another busy year at the library. There were Wednesday morning playgroup/storytime sessions, monthly trips to the library and half day programs for youth from New Marlborough Central School, a successful and busy Summer Reading program for children, and more. In addition, with funding from the Friends of the Library, the library opened a Homework Center where youth from the New Marlborough Central School can go to get some extra help. Older students and trained adult tutors provide instruction for students referred by their teachers. Teachers let the tutors know which skills each child needs to improve so that their learning can be customized. After finishing up their work, the youth can play games designed to be both fun and instructive.

Of course, the Halloween party was a big hit for youth and adults alike, thanks to partnerships with the New Marlborough Historical Society and the New Marlborough Land Trust. The visit to the cemetery to learn about the distinguished “residents” was particularly spooktacular! Special thanks to Judy Thompson for her research. The film series was a success again this year, with broad interest in a range of documentaries, as was the book group, which continued to provide diverting reading and conversation. We owe our thanks to the Friends of the Library for the new computers which have been purchased and installed. The library was also able to offer individual computer classes to town residents.

These are just a few of the multitude of ways the library is at the heart of our five village community, offering both recreation and educational opportunities! The Friends’ hard work and the generosity of our townspeople as well as grants from the New Marlborough Cultural Council enable the library to provide many of the programs and services we all enjoy at the library.

Sadly, treasured library trustee Maureen Hosford passed away this year. We will all miss her bright spirit, her quick smile, and her tireless devotion to the things she cared about. We’re lucky that our town library was one of the things Maureen loved and the memorial garden behind the library is a small tribute to remember her. Donations for the memorial garden can be dropped off or mailed to the library.

We had some other transitions at the library this year, too. Congratulations to MaryMargaret Wrinkle on her re-retirement and Sheila Koneazny for joining the team as a part-time staff person at the library. Please also join us in welcoming Sally Turner as our newest Library Trustee.

Don’t forget to visit the library online at <http://www.newmarlboroughlibrary.org/> to find out about our programs and events, new books, e-books (and e-audio and e-video), online databases, and more. While you’re there, take a few moments to sign up for Wowbrary, a free service that sends you a weekly email about the library’s newest books and more!

*Respectfully submitted by the Library Trustees,*

Brian Mikesell, Chair  
Claudette Callahan  
Sally Turner

# UMPACHENE FALLS PARK COMMISSION

## ANNUAL REPORT 2017

Last year we lost a good friend of the falls, Edgar Zukauskas. Edgar loved the park and would spend most of his free time there. He was a committee member for 18 years and the chairman for many of those years. He will be deeply missed.

Courtney Davis was appointed as a member of the Commission, and we thank him for joining Warren Weldon and me in helping maintain and improve the park. Currently there are three parks members and we would welcome up to two more members. If you would like to become a member of the Parks Commission, please contact the Board of Selectmen at 413-229-8116 -P.O. Box 99 Mill River, MA 01244.

As reported last year, we filed paperwork with the Conservation Commission and Mass DEP for the permits to restore the riverbank at the falls that has been eroding over the years. Mass DEP rejected our proposal of placing large rocks along the river bank. They suggest we work with an environmental engineer to find an alternative solution. We will be looking for grant money to help cover costs.

The park is open from May through October for New Marlborough residents and their guests. If you notice anything that doesn't seem right happening at the park, please contact the police or a member of the Parks Commission.

**The Commission reminds everyone that there are no open fires allowed at the Park.**

**Like us on Facebook and share your photos and memories of the falls.**

*Respectfully Submitted,*

Robert Twing Jr, Chairman  
Warren Weldon  
Courtney Davis

## **REPORT OF THE CONSERVATION COMMISSION**

The New Marlborough Conservation Commission works to protect the wetland resources of New Marlborough through thoughtful application of the Wetlands Protection Act. For the period of January – June, 2017, the Conservation Commission held Six (6) meetings.

The commission received four (4) Requests for Determination of Applicability (RDA) filings, two (2) Notice of Intents filing, one amended – order of conditions(1), three (3) extension – order of conditions and four (4) certificate of compliances. The commission also reviewed four (4) forest cutting plans.

The Commission donated \$7500.00 to the New Marlborough Land Trust to assist them in purchasing land.

Conservation members regularly met on the last Saturday of the month for regular scheduled meetings; prior to the scheduled meetings the commission meets for site visits. The public is encouraged to attend the commissions meetings.

The commission currently has three (3) vacant opens on the board, if anyone is interested in serving on the commission please submit a letter of interest to the Board of Selectmen.

*Respectfully submitted,*

Ned Wilson, Chair  
Freddy Friedman  
Dr. John Schreiber  
Rona Easton

# **REPORT OF THE POLICE DEPARTMENT**

During fiscal year 2017 the New Marlborough Police Department has once again, served the community with the utmost pride. Each member of the Police Department, Officers John Mullen, Kyle Kemp, Daniel Hamill, Nick Felix, Edwin Deming and myself, Chief Graham Frank, have truly embraced the Town and the people in it. We take honor in not only “protecting and serving” the community, but creating relationships with the citizens and businesses, taking a community policing oriented approach to each shift.

The New Marlborough Police Department had joined other police departments in the county participating in High Five Friday. This is an event where officers, on chosen dates, go out to local schools and high five the children either going to or leaving school. We have also joined together with the Sheffield Police in hosting R.A.D. (Rape Aggression Defense) classes, a women’s only self-defense program.

The Police Department is still planning on moving operations from the Town Hall office to the old firehouse building. This will allow us to house our equipment at one location, have more space for essential operations, have a public access 24/7, and have more adequate working conditions.

Staffing in FY 18 has remained the same, however based on the number of calls during the evening, when there is no officer on duty; I recommend that the Town staff another full-time officer, replacing the permanent part-time position with benefits, for FY 19. This change would staff a patrol officer available to the public seven days a week from 8 a.m. - midnight.

Between June 30, 2016 and July 1, 2017 the Police Department has logged 1130 calls for service, issued 196 traffic citations, investigated 16 incidents, had 24 arrests and investigated 10 serious motor vehicle accidents.

The New Marlborough Police Department is proud to serve all community members. The New Marlborough Police Department is committed to maintaining strong working conditions not only with its citizens, but also with other Law Enforcement Agencies, Fire and Rescue Services and the Highway Department to help provide a safe community for its citizens.

*Respectfully submitted,*

Graham Frank, Chief of Police

# REPORT OF THE HIGHWAY SUPERINTENDENT

The winter of 2016-17 was not as mild as we have experienced in the past few years. We had our first winter storm in late November. Fortunately, spring made an early appearance with temperatures reaching into the 70's in February. Many roads were under construction this summer. Norfolk Road and Corashire Road underwent full depth reclamation and resurfacing. Sisson Hill Road, both north and south, had a ware course applied to the binder. Norfolk Road, New Marlborough Southfield Road and Canaan Southfield Road were resurfaced. Canaan Southfield Road was completed with a topcoat and new guardrails which replaced the old concrete posts and cables. And, crack seal was applied to Hartsville New Marlborough Road. In May, utility relocation began on Hadsell Street to prepare for bridge construction. And the Clayton Mill River Road project began with the road being closed for several weeks as the bridge and culvert were replaced. Throughout the year, the Highway Department continued to maintain unpaved roads by grading them as needed, adding and cleaning culverts, weed whacking along the road sides, patching potholes, and other duties required to keep the residents of New Marlborough safe on Town roads.

A 2016 Kobelco excavator was purchased in July following voter approval. This machine will help make the Highway Department more efficient when completing projects, allowing us to work much faster, neater and safer.

Shared services with the Town of Sheffield continues to be a successful collaboration. This spring, we demonstrated the versatility of the 2015 Kubota tractor by aggressively tackling the overgrown roadsides. We are now able to cut the brush and thick overgrowth behind the guardrails and up the banks. Sight lines have been cleared, and the sun is able to shine on the roads, keeping them dry and safe. Additionally, a hotbox was purchased with The Town of Sheffield. This equipment allows us to keep blacktop hot while transporting it to jobsites, keeping our visits to the plant to a minimum.

I would like to thank the voters at the Town Meeting for approving the purchase of a one ton pick-up truck with plow. This vehicle will not only be used in day-to-day operations, but also as a back-up plow truck.

The Highway Department continues to receive funding from the MSPCA to assist the Town in purchasing and maintaining "beaver deceivers". These water flow devices humanely, non-lethally and ecologically control beaver-related flooding. There are several locations throughout New Marlborough where these devices have been installed. Thanks to these water flow devices, we have encountered fewer blocked culverts in the last few years.

I'd like to extend my appreciation to the Highway crew. Thank you Paul Krom, Dave Colucci, Bill Ruane, Bob Palmer, Peter Wilson, Larry Davis, Jr., Laura Worth and Bob Russell. Additionally, thank you to the Town Hall Staff, the Fire Department and the Police Department for making my job a little easier. And finally, thank you to the Town Administrator and the Board of Selectmen for their continued support to the New Marlborough Highway Department.

*Respectfully Submitted,*

Charles M. Loring, III  
Highway Superintendent

# **NEW MARLBOROUGH FIRE AND RESCUE REPORT**

## **JULY 1, 2016 – JUNE 30, 2017**

For the fiscal year July 1, 2016 to June 30, 2017, New Marlborough Fire and Rescue responded to a total of 175 calls:

Structure fires in town	2
Other fires in town	4
Chimney fires	0
Mutual aid structure fires & other calls	10
Motor vehicle accidents	9
Brush fires	6
Fire alarms	24
Carbon monoxide alarms	10
Trees down/wires down	15
Medical calls in town	88
Mutual aid medical calls	1
Service & other calls	6
Total Calls	175

The fiscal year 2016-17 (July 1, 2016 to June 30, 2017) saw New Marlborough Fire and Rescue (NMF&R) respond to 175 calls. This compares to 158 calls during FY 2015-16 and 174 calls during FY 2014-15. As has been the case for the past several years, medical calls in town and to neighboring communities continue to account for the largest volume of calls. The town of New Marlborough is fortunate to have a dedicated corps of Emergency Medical Technicians (EMTs) and First Responders to answer these calls, but, as has been noted in previous years, the number of available EMTs has reached a critical level, not only in New Marlborough, but also throughout South County. Discussions continue as to how best to address this shortage region-wide, but residents interested in serving their community might consider volunteering and becoming an EMT.

Unfortunately, the town saw three major fires, including two structure fires, during the fiscal year. The first structure fire occurred on January 1 in Mill River and destroyed the home of a local family. The second occurred on March 5 in New Marlborough, destroying a large garage that housed equipment and inventory for local businesses. A large brush fire during Easter weekend in April burned nearly 50 acres on Rhoades and Bailey Road and required the assistance of 30 departments from Massachusetts, Connecticut, and New York. In the case of all three fires, NMF&R was capably assisted by neighboring mutual aid departments. Strong working relationships with these departments, continue to be a tremendous asset to the community. NMF&R also provided mutual aid service to surrounding communities, responding to structure fires during the course of the year in Monterey and Tolland, as well as in Canaan, Connecticut.

Most importantly, FY 2016-17 proved to be safe for all New Marlborough emergency service members. The department places a high priority on safety and training, which are

the most important factors we can control when it comes to preventing injuries. Members NMF&R continue to devote extensive hours each year to training, which is provided in-house, through the Massachusetts Fire Academy, and other providers.

We were fortunate during the year to add the services of five new firefighters and a new EMT, all of whom have participated fully in training and are proving to be dedicated additions. As always, new members are welcomed, and residents are encouraged to learn more about how they can volunteer. Residents with an interest in serving the community may stop by the fire station in Southfield at 7 p.m. on any Tuesday night or speak with a current member for more information. Additionally, we would be remiss not to mention, the passing of three former members — Retired Chief Dan Litchfield, Retired Captain Bill Goewey, and former Firefighter Edgar Zukauskas — who among them provided nearly a half-century of exemplary service to the community.

The year also saw the introduction of new initiatives, including an online system for obtaining burn permits and the addition of a Knox-Box, a secured key system that enables access to properties in the event of an emergency. A number of homeowners have already taken advantage of the Knox-Box, and we are actively encouraging property owners in town to take advantage of this system. Additionally, residents are again reminded to post their 911 numbers in a location that is visible from the road and in both directions. This is critically important when trying to locate your home in an emergency.

Finally, the Department wishes to thank the Board of Selectmen, Board of Finance, the Emergency Services Fund, the Highway Department, and Police Department, for their continued support. We look forward to maintaining professional and timely service to all in the town of New Marlborough.

*Respectfully submitted,*

Charles M. Loring, Chief  
New Marlborough Fire and Rescue

# EMERGENCY MANAGEMENT REPORT

What is emergency management?

Emergency Management is a systematic means to prevent/mitigate, prepare for, respond to and recover from emergencies; particularly disasters. New Marlborough is fortunate that in our history emergencies are rare, yet they do occur and the man-made or natural hazards are many. Acknowledging these hazards allows the community to attempt to prevent and prepare for these disasters. Furthermore process of emergency management allow for resources to be identified should a rapid response be required. This is done in coordination with local, state, regional and federal agencies with a focus on the following top priorities: Life Safety, Incident Stabilization and Property Conservation. The next step being recovery is mostly a behind the scene function of emergency management that allows those affected by the event to get back to normal as soon as possible. This is where quite often state and federal funds can be applied for reimbursements or even loans to rebuild after a major loss.

Throughout a disaster or even a minor emergency communications and information management can be the key piece of an often complex puzzle. New Marlborough has many communications tracks we can use and the infrastructure continues to improve. Among these are radio, phone and internet communications with both regional and state assets. Within the past year the town's emergency notification system (provided by Blackboard Connect). The system has also been used for announcements that the town offices have closed due to winter weather and road closures to assist the highway department. The system is intended primarily for emergencies; however it may from time to time be used for noteworthy messages with the approval of the emergency management director and the selectmen. More information on the system can be found on the emergency management section of the town website. This system is a significant portion of the emergency management budget. The value of that expense can be found in the ability the town now has to provide rapid and accurate information to a vast portion of the community.

The notification system has been a major project and it will continue to require time to keep up to date and ready to use. A second project that was completed was to formally establish the Emergency Services Center, owed by the New Marlborough Township Volunteer Fire Company, Inc. as the Emergency Operations Center (EOC). This agreement allows for a quality working environment to perform the duties of emergency management.

With these successes come several other projects that are in the in the planning stages; these include updating the Comprehensive Emergency Management Plan. This is a many 100 page document that has details and resources listed. This will be a large undertaking and along with additional training in networking meetings, communications, shelter management, and incident command will round out the emergency management agency's calendar for the upcoming year.



Emergency management has fortunately had limited response activities this past year. We however did monitor the drought conditions, several severe weather events, and remained aware of possible foreign and domestic threats during periods of unrest around the country.

I would like to thank the Board of Selectmen, town hall staff, the emergency services responders, Southern Berkshire Regional Planning Committee, and emergency service responders.

Please consider volunteering with Emergency Management and the Fire & Rescue.

*Respectfully submitted,*

Edward Harvey,  
Emergency Management Director

## PLANNING BOARD 2016 ANNUAL REPORT

Following his election to a five-year term, Peter Tiso was welcomed to the Board. The Board reorganized, voting Peter Tiso as Chair and Mark Carson as Vice Chair. Patricia Hardyman and James Mullen continue to serve on the Board. Mr. Mullen is delegate to the Berkshire Regional Planning Commission (BRPC) while Ms. Hardyman serves as the alternate delegate. Jane Tant continues to provide excellent service as clerk for the Board. Currently the Board has one open seat and encourages any interested resident to join - "Plan for the future of your town! Step forward today for tomorrow!"

Review of ANR (approval not required) forms continued. A total of \$750 was collected in Fiscal Year 2017.

The primary work of the Board during this year was to update the Town's Open Space and Recreation Plan (OSRP). In September, the Plan was certified by the Executive Office of Energy and Environmental Affairs, putting the Town in good stead to receive grants over the next seven years.

At the annual town meeting, residents rejected a temporary moratorium for ground-mounted large-scale solar installations. The Board received a local technical assistance grant from the Berkshire Regional Planning Commission to draft a bylaw to regulate the installation of solar energy production facilities in the Town. The goal is to draft a bylaw for vote at the 2018 annual meeting that will provide for by-right installation of all roof-mounted solar installations and reasonable oversight of large-scale ground mounted installations.

*Respectfully submitted,*

Peter Tiso, *Chairman*  
Mark Carson, *Vice Chair*  
Patricia Hardyman  
Jamie Mullen

# BUILDING DEPARTMENT ANNUAL REPORT

The Building Department received and processed One Hundred Fourteen applications for permits and periodic inspections for the period July 1st, 2016 thru June 30th, 2017.

Four periodic inspections were performed, with certificates of compliance issued, for renewal of licenses. Three periodic inspections were performed for facilities of Education and Assembly.

Permits issued:

- 7 New Single Family Dwellings
- 2 Demolition of Dwelling or Accessory Building
- 17 Additions to Existing Dwelling
- 67 Renovations and Alterations to Existing Dwellings
- 3 Commercial Permits
- 4 Accessory Buildings
- 6 Solid Fuel Burning Appliances
- 2 Photovoltaic Solar Electric System
- 8 Temporary Structures

Fees collected by the Building Department total Ninety-Four Thousand Eight and 50/100 dollars, (\$94,008.50) with an estimated construction value of 17.6 million dollars.

I thank The Board of Selectmen and The Town of New Marlborough residence for the opportunity to serve the community once again this year.

If you have any questions or desire further information, please do not hesitate to contact me.

The Building Department office hours are Mondays 5:00 pm to 7:00 pm and Wednesdays 8:00 am to 10:00 am.

Telephone: 413-229-0277

Fax: 413-229-6674

E-mail: [tcarmody@newmarlboroughma.gov](mailto:tcarmody@newmarlboroughma.gov)

*Respectfully submitted,*

Thomas M Carmody CBO  
Building Commissioner

## **PLUMBING INSPECTION REPORT**

During the period of July 1, 2016 through June 30, 2017 this department issued 26 plumbing permits and conducted 48 site inspections. A total of \$2,880.00 in fees was collected.

*Respectfully submitted,*

Robert Krupski  
Plumbing Inspector

## **GAS INSPECTION REPORT**

During the period of July 1, 2016 through June 30, 2017 this department issued 37 gas permits and conducted 37 site inspections. A total of \$2,315.00 in fees was collected.

*Respectfully submitted,*

Robert Krupski  
Gas Inspector

## **ELECTRICAL INSPECTION REPORT**

Our Department provides inspections for all electrical work done in the Town for all properties.

In the fiscal year 2017, the Electrical Inspector performed one hundred electrical inspections for the Town.

*Respectfully submitted,*

Richard Aloisi  
Electrical Inspector

## REPORT OF THE TRANSFER STATION

The Town of New Marlborough Transfer Station continued to operate efficiently during FY17. Newly designed stickers were issued, again two for the price of one to residents. The price of the sticker increased to \$125 if purchased prior to August 15 and \$150 if purchased after that date. A total of 509 stickers were issued, an increase of 93 stickers from the previous year. The hours of the Transfer Station remain as follows:

Wednesday and Sunday	9 a.m. – 1 p.m.
Saturday	9 a.m. – 3 p.m.

In addition, 241 tons of trash was collected. We are grateful to the residents who recycled 97 tons of materials. The Town collected 75 tons of Construction and Demolition materials, 5 tons of tires and 25 tons of metal.

My thanks go to Alvin Stalker, Bobby Litchfield and Gary Miller, who work conscientiously to help residents and keep the Transfer Station operating smoothly. And thank you to the residents who are diligent about recycling.

We look forward to serving the community during FY18.

*Respectfully submitted,*

Freddy Friedman

# **ANNUAL REPORT OF THE SENIOR TAX WORKOFF ABATEMENT PROGRAM 2017**

The Senior Tax Work-off Abatement Program was established in 2009 and has proved very successful.

This fiscal year eighteen seniors contributed one thousand and twelve hours. Two seniors exceeded the number of hours (by 200 hours) for which they could not receive tax abatement.

It was with great sadness that one of our most trusted and reliable seniors passed away. She will be greatly missed by all!

The jobs that the seniors performed vary from manning the election and voting polls, stuffing tax bills and other mailings, working in the town library, helping at the transfer station, helping with Council on Aging activities, recording minutes of meetings, and cleaning the town's highway garage! The jobs that the seniors perform help the town in so many ways.

Thus the Town of New Marlborough is fortunate to have dedicated, reliable and caring seniors ready to respond at a moment's notice.

*Respectfully submitted,*

Prudence Spaulding MSW  
Director of Senior Services

## ANNUAL REPORT OF THE COUNCIL ON AGING 2017

This has been another busy year for the four member of the New Marlborough Council on Aging. One member continues to serve on the board of the Southern Berkshire Elderly Transportation Company. Here there has been a dramatic increase in New Marlborough's use of this service. Now the van comes to the town five days a week, coming 201 days last fiscal year and serving 32 seniors taking them to medical appointments, social activities and practical activities (i.e. grocery shopping and banking and haircuts etc.). Southern Berkshire Elderly Transportation Corporation has also increased its service and now, with adequate advance planning, has been taking seniors to medical appointments in Pittsfield over 26 miles from home for \$15.00 a trip. Public transportation in our predominately rural area is virtually non-existent. Thus the service that the Southern Berkshire Elderly Transportation Corporation provides is vital.

The New Marlborough Council on Aging continues to provide three informative luncheons (with an attendance of between 25-40). One of the last guests came to present a program on Hospice. The four members continue to perform "outreach" activities. Transportation was offered during the last presidential election for seniors to go to the polls. Food is collected at the monthly Massachusetts and Connecticut food distributions and shared with different families. At Income Tax time information about the "Circuit Breaker" programs was made public, and help was given in obtaining both Fuel Assistance and food stamps. One senior was helped to find out and purchase supplemental medical insurance (he was already receiving Medicare).

One of the council's members obtained large pails and cups; filling the pails with sand so that interested seniors could have this by their outside door in the winter. Twenty such pails found their forever homes and are helping seniors to be safer when the snow and ice fly.

The members attended a program focusing on safe driving habits and safe walking habits and brought bright yellow jackets back to other members.

Twelve seniors from our town were invited and attended musical programs and Christmas celebrations at both local regional schools.

Part of the money obtained through the Massachusetts grant is given to Kilpatrick Athletic Center to support their Wellness Swim Program. This program is offered three times a week and is aerobic in nature. Six seniors swam a total of 91 times for \$3.00 each session.

Late last summer seniors from New Marlborough went to the Bristol Carousel and Clock Museum. There they learned how the various horses etc. were made and saw some very old locally made clocks. Then early this spring seniors went to visit a most impressive daffodil farm which was just lovely. Plans have been made to take seniors to visit the Erie Canal now celebrating its 200 birthday. It remains the longest canal in North America and certainly the oldest continuing functioning one.

Our Council on Aging continues to look for new members; certainly the present members devote unstintingly to help the seniors in the community.

*Respectfully submitted,*

Prudence Spaulding MSW  
Director of Senior Services

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals did not have any hearings to administer to in FY17. The Zoning Board of Appeals would like to have one more volunteer. The Board only meets when there is a case to be heard. Please call Sharon Fleck (413-229-8116) or email at [sfleck@newmarlboroughma.gov](mailto:sfleck@newmarlboroughma.gov) if you have an interest in becoming a volunteer for this Board.

*Respectfully submitted,*

John Bellinger  
Sharon Fleck  
B. Daniel Litchfield III  
Helen Liveten

## **REPORT OF THE TREE WARDEN**

William J Ruane resigned his position of elected Tree Warden in May of 2017 and the Board of Selectmen appointed Myles Pierce to fill the vacancy until the next election. The Board of Selectmen thank Bill for serving as Tree Warden for two years. In addition to removing select diseased and dead trees around town, trimming and removal of trees occurred along the southern end of Route 183.

*Respectfully submitted,*

Mari Enoch  
Town Administrator



## REPORT OF THE CEMETERY COMMISSION

There are eleven cemeteries within the five Villages of New Marlborough: New Marlborough Cemetery, Lee Memorial Cemetery, Huxley Cemetery, Palmer's Cemetery, Clayton Cemetery, Mill River Cemetery, Carroll Cemetery, Old Mill River Cemetery, Harts Cemetery, Hartsville Cemetery and Hadsell Cemetery.

Both Tammi Palmer and Robert Palmer maintain and care for all eleven cemeteries. This year, two large pines came down in Lee Memorial Cemetery, but, fortunately, did no damage to any of the stones. However, most of the big pines are dying and will need to be taken down before they do damage. In addition, there are reports of people missing flowers and personal items from their loved ones' grave sites. We ask that if anyone sees activity that doesn't look right, please contact the Cemetery Commission. The more eyes we have looking for vandalism, the better our cemeteries can be kept neat and clean. Thank you.

And, thanks to the Land Trust, there is a new piece of land behind Lee Memorial Cemetery. The Commission will be diligently working in the coming years to make it a new cemetery.

The following is information will help keep the cemeteries groomed and presentable:

- Dwarf shrubs should not exceed 4 feet in height and 2 feet in diameter.
- All flowers or plants should be placed as to not impede the care of the cemetery.
- All flowers or plants shall be removed by the Commissioners upon their determination that said flowers or plants become unsightly.
- Holiday wreaths are to be removed by no later than April 1. Any wreaths left after that date will be removed and disposed of by the Commissioners.
- Do not discard any of the plants or decorations by throwing them over the bank. You may put them behind the headstones for disposal by the Commissioners.

The Commission would greatly appreciate your help in adhering to these simple requests.

The hours of operation are sunrise to sunset.

The cemeteries are not maintained in the winter.

*Respectfully submitted,*

Tammi Palmer  
Robert Palmer  
James Palmer

# ACCOUNTING OFFICER REPORT 2017

EXPENDITURES 7/1/16 - 6/30/17

Department	Budget	Carry Forward	Amended	Expended	Year End Balance
<b>MODERATOR</b>	\$145.00			\$145.00	\$0.00
<b>WEBSITE DEVELOPMENT</b>	\$2,425.00			\$2,425.00	\$0.00
Selectmen's Salaries	\$8,550.00			\$8,550.00	\$0.00
Berk Reg Group Purchasing	\$600.00			\$600.00	\$0.00
Selectmen's Expenses	\$3,000.00			\$1,930.00	\$1,069.97
Contingent	\$3,000.00			\$800.00	\$2,200.00
<b>TOTAL SELECTMEN</b>				\$11,880.03	
Town Administrator	\$31,620.00			\$31,478.72	\$141.28
Administrative Secretary	\$28,560.00			\$28,560.00	\$0.00
<b>TOTAL ADMINISTRATIVE</b>				\$60,038.72	
<b>TOWN COUNSEL</b>	\$10,000.00			\$9,999.96	\$0.04
<b>FINANCE COMMITTEE</b>	\$500.00			\$217.34	\$282.66
<b>AUDIT</b>	\$37,000.00			\$37,000.00	\$0.00
Town Accountant	\$17,714.00			\$17,417.00	\$0.00
Town Accountant Expenses	\$4,515.00			\$3,412.77	\$1,102.23
<b>TOTAL TOWN ACCOUNTANT</b>				\$21,126.77	
Assessor's Salaries	\$6,000.00			\$5,999.88	\$0.12
Assessor's Clerk	\$18,049.00			\$18,049.00	\$0.00
Assessor's Tax Map Update	\$2,900.00	\$250.00		\$2,900.00	\$250.00
Assessor's Consultant	\$5,000.00	\$3,550.00		\$2,175.00	\$6,375.00
Assessor's Revaluation	\$16,000.00	\$890.00	\$7,000.00	\$26,000.00	\$(2,110.00)
Cyclical Reinspection	\$10,000.00	\$20,000.00	\$(10,000.00)		\$20,000.00

**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
Property Cards On-Line	\$1,500.00			\$1,500.00	
Assessor's General Expense	\$2,900.00		\$(1,000.00)	\$1,834.16	\$65.84
Assessor's Computer Cont	\$4,804.00	\$2,149.67	\$-2,000.00	\$4,699.40	\$254.27
<b>TOTAL ASSESSORS</b>				<b>\$63,157.44</b>	
Treasurer Salary	\$17,386.00			\$17,386.00	
Assistant Treasurer	\$5,304.00		\$-1,465.74	\$2,129.54	\$3,174.46
Treasurer's Expense	\$3,300.00			\$3,250.92	\$49.08
Tax Title (Treasurer)	\$6,000.00		\$(2,142.20)	\$3,168.30	\$689.50
Treasurer Software/Support	\$3,680.00			\$3,679.63	\$0.37
<b>TOTAL TREASURER</b>				<b>\$29,614.39</b>	
Tax Collector Salary	\$25,159.00			\$24,341.14	\$817.86
Tax Collector Cert Salary	\$1,000.00		\$1,000.00		
Tax Collector Expense	\$5,700.00			\$5,360.59	\$339.41.
Tax Collector Computer Serv	\$6,505.00			\$6,504.75	\$0.25
Tax Title (Collector)	\$2,000.00		\$5.60	\$1,505.60	\$500.00
<b>TOTAL COLLECTOR</b>				<b>\$37,712.08</b>	
Town Clerk Salary	\$30,776.00			\$30,776.00	\$0.00
Election Expense	\$2,225.00			\$1,967.061	\$257.94
Street Listing	\$1,000.00			\$982.86	\$17.14
Town Clerk Expense	\$2,200.00			\$2,188.36	\$11.64
Town Records Preservation	\$5,000.00.	\$300.00	\$1,000.00	\$4,080.00	\$220.00
<b>TOTAL TOWN CLERK</b>				<b>\$38,860.47</b>	

**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
<b>CONSERVATION COMMISSION</b>					
Planning Board Clerical	\$2,000.00			\$1,443.01	\$556.93
Planning Board Expenses	\$1,300.00			\$950.00	\$350.00
<b>TOTAL PLANNING BOARD</b>	\$873.00	\$423.41		\$357.28	\$939.13
<b>BOARD OF APPEALS</b>				<b>\$1,307.28</b>	
Town Hall Clerical	\$600.00,			<b>\$0.00</b>	\$600.00
Town Hall Expenses	\$8466.00			\$7655.84	\$810.16
<b>TOTAL TOWN HALL</b>	\$39,000.00			\$35,360.70	\$3,639.30
Town Officer's Expenses	\$750.00			<b>\$43,016.54</b>	
Town Officer's Bond	\$1,250.00			\$0.00	\$750.00
<b>TOTAL TOWN OFFICERS</b>				\$653.00	\$597.00
Town Hall Renovations		\$41,858.50		\$0.00	\$41,858.50
Town Hall Improvements		\$28,793.67		\$0.00	\$28,793.67
<b>TOTAL TOWN HALL IMPROVEMENTS</b>					
<b>PRINTING</b>	\$2,000.00			\$2,000.00	
<b>911 CO-ORDINATOR</b>	\$500.00			\$0.00	\$500.00
<b>VILLAGE GREEN MAINTENANCE</b>	\$3,508.00			\$3508.00	\$0.00
Interest Expense	\$2,000.00			\$830.20	\$1,169.80
Banking Services	\$200.00			\$0.00	\$200.00
Town Hall Renovations 2013	\$13,715.00			\$13,715.00	\$0.00
2013 Highway Truck	\$39,795.00			\$39,794.60	\$0.40
2014 Hwy Truck	\$25,680.00			\$25,680.00	\$0.00

**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
2014 Loader	\$25,260.00			\$25,260.00	\$0.00
2015 Hwy Truck	\$48,168.00			\$48,168.00	
Fire Truck 2015	\$77,000.00			\$77,000.00	\$0.00
<b>TOTAL LONG TERM DEBT</b>				<b>\$227,675.80</b>	
<b>WORKMAN'S COMPENSATIONS INS</b>	<b>\$11,200.00</b>			<b>\$7,898.25</b>	<b>\$3,301.75</b>
Regional Planning Comm	\$1,117.00	\$1,190.00		\$2,260.87	\$-53.87
District Dept Veteran's Services	\$6,273.00			\$6,272.70	\$0.30
<b>TOTAL STATE/COUNTY ASSESSMENTS</b>				<b>\$8,533.57</b>	
Berkshire County Retirement	\$123,400.00			\$123,440.00	\$0.00
Insurance Expense	\$78,000.00			\$67,954.24	\$10,045.76
Group Insurance	\$204,831.00		\$-50,711.53	\$137,689.45	\$16,430.02
Medicare	\$13,100.00		\$1,826.75	\$14,349.87	\$576.88
Veteran's Benefits Chpt 115	\$8,000.00			\$7,550.92	\$449.08
Insurance Reimbursement	\$6,000.00			\$5,000.00	\$1,000.00
Longevity Stipend	\$2,500.00			\$2,500.00	\$0.00
<b>TOTAL BENEFITS/WITHOLDINGS</b>				<b>\$358,484.48</b>	
Reserve Fund	\$50,000.00			\$24,000.00	\$26,000.00
<b>TOTAL FINANCING USES</b>				<b>\$24,000.00</b>	
<b>BERKSHIRE CTY COMMUNICATIONS</b>				<b>\$9,693.11</b>	<b>\$6.89</b>
Police Salaries*	\$9,700.00		\$-134.40	\$94,049.56	\$1,204.04
Police Dept Expenses	\$95,388.00			\$22,522.74	\$177.26
Police Rental	\$22,900.00		\$(200.00)	\$3,000.00	\$3,000.00
	\$6,000.00				

**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
Police Cruiser	\$48,000.00			\$48,000.00	\$0.00
<b>TOTAL POLICE DEPARTMENT</b>				<b>\$164,572.30</b>	
Constable Salary	\$475.00			\$475.00	\$0.00
Constable Expenses	\$95.00				\$95.00
<b>TOTAL CONSTABLE</b>				<b>\$475.00</b>	
Fire Dept Clerical	\$1,700.00		\$-424.98	\$1,274.94	\$0.08
Firefighter's Stipend*	\$36,500.00		\$(13,835.02)	\$22,649.98	\$15.00
Fire Protection	\$60,900.00		\$-2,000.00	\$49,819.82	\$9,080.18
<b>TOTAL FIRE DEPARTMENT</b>				<b>\$73,744.74</b>	
NM Rescue Salary	\$6,300.00		\$-1,050.00	\$5,250.00	\$0.00
NM Rescue Expenses	\$56,350.00		\$-14,075.00	\$54,888.37	\$15,536.63
<b>TOTAL RESCUE EXPENSES</b>				<b>\$60,138.37</b>	
Emergency Mgmt Salary	\$4,330.00		\$-2,165.00	\$2,165.00	\$0.00
Emergency Mgmt Expenses	\$2,150.00			\$2,112.25	\$37.75
Emergency Mgmt Notification System	\$2,500.00			\$2,473.25	\$26.75
<b>TOTAL EMERGENCY MANAGEMENT</b>				<b>\$6,750.50</b>	
Building Inspector Salary	\$19,981.00			\$19,981.00	\$0.00
Building Inspector Expenses	\$2,617.00		\$-500.00	\$2,116.80	\$0.20
Building Inspector Software	\$2,700.00			\$2,600.00	\$100.00
<b>TOTAL BUILDING INSPECTOR</b>				<b>\$23,142.92</b>	
SBRSD Operation	\$106,406.00			\$2,655,220.00	\$4,560.00
SBRSD Capital	\$1,500.00			\$106,406.00	\$0.00

**EXPENDITURES 7/1/16 - 6/30/17**

Department	Budget	Carry Forward	Amended	Expended	Year End Balance
School Committee Expenses	\$1,500.00			\$1,500.00	\$0.00
Vocational Education	\$17,000.00			\$7,992.00	\$9,008.00
<b>TOTAL SCHOOL</b>				<b>\$2,771,118.00</b>	
Roads & Bridges Salaries*	\$284,502.00		\$5,187.90	\$284,265.28	\$5,424.62
Highway Training Expenses	\$2,300.00	\$198.35		\$2,498.35	\$0.00
Highway Electricity	\$4,500.00			\$3,438.20	\$1061.78
Garage Maintenance	\$13,000.00			\$12,915.62	\$84.38
Highway Uniforms/Gear	\$3,500.00			\$3,389.54	\$110.46
Machinery Expense	\$86,046.00		\$14,000.00	\$78,751.61	\$21,294.39
Propane	\$18,000.00		\$-811.95	\$10,595.56	\$6,592.49
Diesel	\$59,000.00		\$-1,188.05	\$26,333.19	\$31,478.76
Roads & Bridges	\$195,000.00		\$22,431.96	\$217,097.35	\$334.61
Clayton/Mill River Bridge		\$163,802.42	\$1,157.04	\$163,214.58	\$1,744.88
<b>TOTAL ROADS &amp; BRIDGES</b>			<b>\$-2,996.12</b>	<b>\$803,410.76</b>	
<b>WINTER ROADS*</b>	<b>\$266,334.00</b>			<b>\$234,305.42</b>	<b>\$29,032.46</b>
2018 Hwy Plow Wing	\$25,000.00				\$25,000.00
2018 Hwy 1 Ton Truck	\$54,500.00				\$8,099.28
Brewer Hill Drainage	\$18,484.00	\$6,638.00		\$46,400.72	\$25,132.00
Excavator	\$140,000.00			\$139,998.00	\$2.00
Hot Box	\$25,000.00			\$25,000.00	\$0.00
Norfolk/Corashire Road Projects	\$165,000.00			\$159,811.58	\$5,188.42
2018 Hwy Vehicle Maintenance	\$20,000.00				\$20,000.00

**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
2018 Hwy Garage Boiler	\$22,000.00				\$22,000.00
<b>TOTAL HIGHWAY OTHER</b>	<b>\$5,000.00</b>			\$371,210.30	\$105,421.70
<b>STREET LIGHTS</b>				\$4,280.94	\$719.06
Cemetery Salaries*	\$36,091.00			\$35,846.91	\$381.59
Cemetery Officers Salary	\$400.00		\$-137.50	\$262.50	\$0.00
Cemetery Expenses	\$2700.00			\$1,701.76	\$998.24
<b>TOTAL CEMETERY</b>				<b>\$37,811.17</b>	
Tree Warden Salary	\$1,000.00			\$1,000.00	\$0.00
Tree Work	\$15,000.00			\$14,107.07	\$892.93
2018 Tree Maintenance Work	\$25,000.00				\$25,000.00
<b>TOTAL TREE WARDEN</b>				<b>\$27,270.00</b>	
Board of Health Officers	\$1,250.00			\$1,250.00	\$0.00
Board of Health Salaries	\$5,000.00			\$4,833.26	\$166.74
Board of Health Expenses	\$2,500.00			\$1,358.46	\$1,141.54
<b>TOTAL BOARD OF HEALTH</b>				<b>\$7,441.72</b>	
Animal Control Officer Stipend	\$3,711.00			\$3,711.00	\$0.00
Animal Expense	\$1,660.00		\$-600.00	\$661.38	\$398.62
Animal Inspector Expenses	\$4,833.00				\$4,833.00
<b>TOTAL ANIMAL CONTROL</b>				<b>\$4,372.38</b>	
Transfer Station Salaries	\$20,184.00			\$19,700.88	\$483.12
Transfer Station	\$69,000.00			\$66,142.69	\$2857.31
Household Hazardous Waste	\$1,300.00			\$1,239.00	\$61.00



**EXPENDITURES 7/1/16 - 6/30/17**

<b>Department</b>	<b>Budget</b>	<b>Carry Forward</b>	<b>Amended</b>	<b>Expended</b>	<b>Year End Balance</b>
<b>TOTAL PUBLIC HEALTH</b>				<b>\$78,141.55</b>	
Children's Health Program (CHP)	\$1,000.00				\$1,000.00
Visiting Nurse Association	\$2,520.00			\$2,513.92	\$6.08
Mental Health	\$200.00			\$200.00	\$0.00
Senior Tax Workoff Program	\$150.00			\$25.40	\$124.60
<b>TOTAL HEALTH/WELFARE</b>				<b>\$2,546.00</b>	
Council on Aging Transportation	\$5,607.00	\$1,900.00	\$2,000.00	\$5,507.00	
Council on Aging Expenses	\$550.00			\$168.00	\$382.00
<b>TOTAL COUNCIL ON AGING</b>				<b>\$5,675.00</b>	
<b>CULTURAL COUNCIL</b>	<b>\$1,000.00</b>			<b>\$1,000.00</b>	<b>\$0.00</b>
Library Salaries	\$54,589.00			\$51,852.06	\$2,736.94
Library Trustees	\$320.00			\$320.00	\$0.00
Library Expenses	\$46,978.00		\$-3,000.00	\$43,971.28	\$6.72
<b>TOTAL LIBRARY</b>				<b>\$96,143.34</b>	
<b>UMPACHENE FALLS PARK</b>	<b>\$3,500.00</b>	<b>\$4,000.00</b>	<b>\$(1,000.00)</b>	<b>\$2,646.31</b>	<b>\$3853.69</b>
<b>MEMORIAL DAY</b>	<b>\$900.00</b>			<b>\$184.56</b>	<b>\$715.44</b>

<b>* Salary Breakdowns 2017</b>				
Superintendent	69,994.65			
Employee #1-Paul Krom	53,194.48			
Employee #2-David Colucci	48,613.67			
Employee #3-William Ruane	48,008.57			
Employee #4-Peter Wilson	46,465.46			
Employee #5-Robert Palmer Sr	27,905.48 (Highway Only)			
Employee #6-Laura Worth	8,567.90			
Employee #7-Lawrence Davis	6,420.00			
<b>*Cemetery</b>				
Employee #1-Robert Palmer Sr	21,793.10 (Cemetery Only)			
Employee #2-Tammy Palmer	14,053.81			
<b>*Police Salaries</b>				
Chief of Police	56,785.65			
Employee #1-John Mullen	23,544.85			
Employee #2-Kyle Kemp	2,327.20			
Employee #3-Daniel Hamill	4,135.95			
Employee #4-Nick Felix	5,170.82			
Employee #5-Edward Deming	403.20			
<b>*Transfer Station Salaries</b>				
Employee #1-Alvin Stalker	13,145.50			
Employee #2-Robert Litchfield	6,555.38			
<b>*Stipends-Fire Department</b>				
Firefighters:				
Carpenter, Winona B	400.00			
Davis, Courtney A	1,175.00			
Dvorchik, Robert S	1,500.00			
Dawson, Michelle A	425.00			
Guidi, Danielle	475.00			
Harvey, Edward	750.00			
Herrick, David	725.00			

King, Karisa A	250.00			
Lane, Brittany	1,425.00			
Lane, Mark	1,625.00			
Litchfield, Robert	725.00.			
Loring, Charles M	10,000.00			
Scott, Robert	625.00			
Smith, David A	1,000.00			
Weigle, Travis	725.00			
Wright, Matthew	375.00			

**SPECIAL REVENUE**  
**AS OF JUNE 30, 2017**

<b>GOVERNMENT /STATE GRANTS:</b>	<b>Debits</b>	<b>Credits</b>	<b>End Bal.</b>
Firefighting Grant	0.00	0.00	1,402.31
Rural Fire Assistance Grant	0.00	0.00	959.75
State Elections	853.58	2,538.01	1,684.43
State Aid to Libraries	2,375.53	16,920.54	14,545.01
Cultural Council Grant	15,243.23	42,248.52	27,005.29
Council on Aging	0.00	3,097.36	3,097.36
Cemetery Preservation Grant	0.00	0.00	2,305.02
Cemetery Preservation Grant	0.00	0.00	18,210.99
Status of Roads Grant	0.00	0.00	1,000.00
Emergency Management Grant	2504.60	6,008.00	3,503.40
Pothole (State)	0.00	0.00	51,673.00
Board of Health Grant-Emerg Prepare	0.00	0.00	168.12
Board of Health Mini Grant	0.00	0.00	256.87
Board of Health On-Line Permitting	9,015.00	9,015.00	0.00
Transfer Station Grant	0.00	0.00	7,440.000
MA works Grant-Clyton/MR Road	100,918.46	118,148.05	17,229.59
Broadband Grant	1,947.03	1,947.03	0.00

**OTHER SPECIAL REVENUE**

Library Gifts & Memorials	479.61	4,399.13	3,919.52
250th Anniversary	0.00	0.00	234.65
Wetland Conservation	0.00	0.00	94.64
Machinery Earnings	0.00	0.00	1,848.40
Insurance Proceeds	5,196.96	5,196.96	0.00
Comstar Reserved for Appropriation	267,518.37	46,350.00	221,168.37
Sale of Cemetery Lots	29,410.18	300.00	29,110.18
Revolving Accounts	95,115.63	97,757.36	2,641.73
Chapter 90 Funds	317,376.14	409,584.44	92,208.30

**TRUST FUNDS**  
**AS OF JUNE 30, 2017**

	<b>Beginning Bal</b>	<b>Debits</b>	<b>Credits</b>	<b>Ending Bal</b>
Stabilization Fund	711,738.53	0	100,844.54	812,583.07
Conservation Fund	11,526.19	7,500.00	0	4,026.19
Marcus Rogers Fund	6,594.24	13.18		6,607.42
Cemetery Perpetual Care Bequests	75,956.43	75,956.43		75,956.43
Cemetery Perpetual Care Interest	5,880.80	2,700.00	16.85	3,197.65
Unemployment Fund	0	0	0	39,608.03
New Marlborough Library	14,634.70	10,477.14	20,749.83	10,272.69
<b>TOTAL TRUST FUNDS</b>				

**LONG TERM DEBT**  
**June 30, 2017**

<b>ITEM</b>	<b>BALANCE 6/30/16</b>
Renovations	13,000.00
Loader	34,974.82
Ambulance	0
Highway Truck (2013)	37,720.00
Fire Truck	495,000.00
Highway Truck (2014)	49,260.00
Highway Truck (2015)	136,910.00
<b>TOTAL DEBT</b>	<b>\$766,864.82</b>

**ALL FUND REVENUES**

As of June 30, 2017

Personal Property Taxes	47,902.80
Real Estate Taxes	4,807,195.33
Motor Vehicle Taxes	233,456.32
Farm Animal Excise Tax	365.50
Tax Title Principal & Interest	5,400.33
Penalties & Interest	44,558.72
MVE State	8,019.00
Transfer Station Stickers/Recyclables	47,425.91
Fees, Permits, Licenses	108,918.18
Abatements to Surviving Spouses/Elderly	7,532.00
Lottery	56,309.00
State Owned Land	44,711.00
Other State Revenue	349.00
Payment in Lieu of Taxes	393.00
Fines & Forfeits	360.00
Investment Income	4.00
Miscellaneous Revenue	5,995.78
Veteran's Reimbursements	5,679.81
<b>TOTAL REVENUE</b>	<b>\$5,424,575.60</b>

**AGENCY FUNDS**

As of June 30, 2017

	<b>DEBITS</b>	<b>CREDITS</b>	<b>ENDING BALANCE</b>
Town Clerk Agency	1,141.00	1,964.00	823.00
Tax Collector Agency	3,142.00	12,180.80	9,038.80
Police FID	2,775.00	13,291.74	10,516.74
Unclaimed Checks	0	12,496.15	12,496.15
<b>TOTALS</b>	<b>\$7,058.00</b>	<b>\$39,932.69</b>	<b>\$32,874.69</b>

*Respectfully submitted by:* Tara B. White  
Accountant