

NEW MARLBOROUGH TOWN LIBRARY TRUSTEES MEETING

JANUARY 17, 2013

Attending: Debbie and Irene

Minutes: Accepted

Report of Space Planner, collection analysis: Collection is well put together. Suggested that we weed 200 print volumes in the adult section (300's, 500's, 700's, 800's). In the juvenile section 300's, 800's, and 900's should be weeded. Use of easy readers and board books is low. VHS should be phased out. Card holder vs. population is low. Recommendations are to weed, increase number of items per visit (weeding will help with this), and get new people to take out library cards.

Take Your Child to the Library Day will be 2/2/13 at 3 p.m. Dr. Marmalaid will perform, and the Friends will pay for this.

Debbie is in the process of revamping the Summer Reading Program. She has drafted a letter to NMC families to see if there is interest. Kenzie Fields is helping Debbie with the planning. Basically, the new Summer Reading Program would be held during a week in July, a 4 day program, Monday – Thursday, 9 a.m. – 2 p.m., for ages 7 – 10. Parents send lunch and beverage. There would be stories, crafts, and special events such as cooking and dance. Railroad Street Youth Project may help out.

Debbie is also considering setting up a notebook over the summer with different library tasks for children, such as "I have borrowed an audiobook" or "I have read a biography". Color a square when task is done. At the end of the summer everyone who has completed all the tasks will get a prize. There is already interest from school parents to donate some of the prizes.

The Annual Report is due to the Selectmen by 1/28/13. Irene will draft a report and send it to the trustees and Debbie to look over.

Irene and Debbie met with Maureen Hosford on Wed., Jan. 16, to start the process of writing a fund-raising letter. Maureen brought copies of letters sent by Cultural Council and Debbie had letters from the Sheffield Friends. Using parts of these letters, as well as last year's town report, Debbie will work on a letter for us to review.

Debbie took a webinar on compiling reports.

Debbie signed up for the Legislative Breakfast.

Debbie will try to get the Halloween performer for Saturday., Oct. 26th at 6 p.m. Debbie is trying to have the party closer to Oct. 31st this year even though it means changing the day from Friday to Saturday.

Debbie will need to purchase eggs, candy, and baskets for the Easter Egg Hunt.

Re. the delivery theft, we will receive \$150 reimbursement from the delivery company. The check will be made out to the Friends, as it was their money that was taken.

We received the statement from Berkshire Bank, but no check yet.

We set the next meeting date tentatively for Feb. 28th at 5:00 p.m. Our regular meeting date would fall on the previous week, but Simon's Rock will be on break that week, so Brian or Irene might not be available (?) Please let me know and we will reschedule if the 28th is not good.

Respectfully submitted,

Irene Dvorchik