

## **New Marlborough Alarm Information**

### **Registration**

- Yearly registration is required per Town Bylaw for all monitored alarms in town (Residential or Commercial). The annual fee for this is \$25.00.
- Registration forms are available at Town Hall or through the web site.
- A fine will be assessed if either the Fire or Police respond to an unregistered alarm.

### **Main emergency number for the Police Department: 229-8393**

- This number will ring twice at our office in town hall and then be routed directly to the department's dispatch center, where there will always be a dispatcher to answer the line.
- Calls directed to the dispatch center will either be given directly to the New Marlborough Police, or to the State Police, depending upon availability.
- Please use this as the main contact number for your alarm monitoring company.

### **Key Holder**

- Key holders allow responders to effectively assess your home/business if there is any suspicious activity.
- You must have a key holder listed on your registration. A key holder is someone in the area who has access to your home/business and can deactivate or rearm your system, as well as secure your home/business if there are any open doors/windows.
- Your alarm monitoring service should also have this information.

### **Contact Information**

- Your contact information will be kept confidential and only be used by the Police Chief, Fire Chief, or one of their designees in the event of emergency or criminal activity. For routine communication regarding your system the main contacts will be your alarm company or key holder.