

COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
BOARD OF ASSESSORS
807 MILL RIVER SOUTHFIELD ROAD, MILL RIVER, MA 01244-0099

Date: March 9, 2022

Time: 10:00am

Members Present:	Marsha Pshenishny, Chair Wendy Miller, Secretary Freddy Friedman
Guest:	Paul Kapinos of Paul S. Kapinos & Associates

The meeting was held via Zoom called to order at 10:15 am.

The following items were discussed:

A review of services provided by Kapinos' current contract. A discussion of additional services that could be provided by Paul Kapinos and Associates not covered by the current contract and currently performed by Marsha who is retiring May 1st. Paul's company does not provide day to day administrative services in office or remotely. No motor vehicle excise, no statutory exemption, no abatement processing. His company can provide the following additional services currently performed by Marsha: transfer history, building permit history (work with building inspector), changes in land area and support /training of staff. Should the any of the additional services be required that are not under the current contract (expires in 2023) additional fees will be assessed which could be as much as \$5000.

Paul Kapinos & Associates does interact with other professional contractors that are utilized by the assessors like Cartographics.

There is a company utilized by the Town of Dalton whereby some of their services are outsourced to RRG Regional Resource Group, Harold Scheid, Regional Tax Assessor. Website: www.rrgsystems.com. Although not a competitor of Kapinos a review of their services will be researched. Additionally, Paul mentioned that Lisa Wellspeak, assessor's clerk for the Town of Lenox, was a former employee. She will be contacted for additional information.

Meeting was adjourned at 11:15am.

Respectfully submitted,


Wendy Miller