

**Town of
New Marlborough Board of Assessors
November 7, 2018**

Members present: Marsha A. Pshenishny, Chairman, and Wendy Miller. Freddy Friedman was not present

The meeting was called to order at 8:35am.

The following items were reviewed, approved and signed:

- a. Motor Vehicle and Trailer Excise Abatements signed:
 - i. 11/6/18-11/6/10 Levy Year 2018 Totaling \$612.30

The ongoing cyclical inspections should be completed by November 12th or 13th according to Bob Mazur and Paul Kapinos.

Marsha reminded Wendy that Gateway is to be used by the Assessors to approve documents. Wet ink documents are no longer accepted. She will let Wendy and Freddy know when they need to sign into Gateway to affix their electronic signatures on the forms.

Marsha expressed concern about the potential delays in setting the tax rate on time due to various interruptions in the normal flow of the process. (i.e., we have a new state representative, books have not been closed.) Mari wants to review the books before Tara and Marilyn close them. Books are to be closed by October 1. A classification hearing needs to be scheduled with the Select Board and we are already into November.

There being no further business to discuss the meeting adjourned 9:30am. The next meeting will be held December 5, 2018 at 8:30am.

Respectfully submitted,

Wendy W. Miller 

Wendy W. Miller, Secretary