

**Town of New Marlborough
Board of Assessors
Wednesday, December 11, 2019**

Members present: Marsha A. Pshenishny, Chairman; Wendy Miller; and Freddy Friedman

The meeting was called to order at 9:20 a.m.

The following items were reviewed, acted on and signed:

A. Minutes:

- a. The minutes of the November 13, 2019 Board of Assessors meeting were approved as written.

B. Discuss tax rate forms:

- a. The forms were signed online via the State's Gateway application. Hard copies of the tax forms are no longer signed manually. Freddy will get his access reset.

C. Discuss Holiday Schedule:

- a. Marsha informed us that she will be taking some vacation time between Christmas and New Year's. She will provide us of the specific dates.

D. Discuss future meeting with finance committee:

- a. We will plan to meet during daytime hours with the finance committee and Paul Kapinos in February to respond to the questions that Steve Klein, Chair presented to the Board of Assessors in his email dated November 21, 2019. In the meantime, Marsha will prepare a draft response for the Board of Assessors to review prior to a formal presentation to the Finance Committee.

E. Old Business/New Business:

- a. Marsha may need our signatures on Chapter liens. Sales of some properties categorized in chapter are expected to remain in chapter. There is one property sale that will remove 5 acres in order to build. This will generate some roll back taxes.

The next meeting is scheduled to be held on Wednesday, January 8, 2020 at 9:00 a.m. at the Library (weather permitting). There being no further business the meeting adjourned 10:05 a.m.

Respectfully submitted,

Wendy W. Miller

Wendy W. Miller, Secretary