

Finance Committee Minutes

February 14th 2017

The minutes were distributed at 11:00 AM. In attendance were Mr. Mark Carson, Mr. Edgar Zukauskas, Mr. Robert Miller, Mr. John Pshsenishny, Mrs. Marilyn Fracasso, and Mrs. Prudence Spaulding. Guests were Mrs. Michele Shalaby, Mrs. Tara White and Mrs. Sandra Walker. Mr. Chuck Loring came to present the budget requests for the Highway Department.

The meeting was called to order at 11:10 AM. The minutes for January 26th 2017 were accepted as read, Mrs. Marilyn Fracasso 1st, Mr. Miller 2nd passed unanimously.

The discussion began with the presentation of the Health Insurance plan. The plan offered last year is no longer available. The new plan although there will be no extra increase cost to the employee via their salary, it will, in effect, cost a great deal more with the co-pays and the deductibles. The yearly deductible for each individual will be \$250 or \$750 per family. MRI's, CT scans, and PET Scans will cost \$100 per visit after the deductible has been met. Co-pays for primary care visit will be \$20.00, for specialists \$35.00 and for mental health and substance abuse \$20.00 per visit. The co-pays for prescription drugs will have increased over last year's costs. To manage one's way through the various costs is daunting. Rather than use the emergency room visits it is suggested that families explore the Urgent Care centers one of which is located in Pittsfield. The employees are urged to explore these and have the information available should the need arise. The bottom line is that medical care despite the coverage will be more expensive for each family. And there is little that the town can do to prevent this.

A general discussion focused upon the school budget. The bus contract which the school district must have has risen 55%! There is no competition for the contract thus the sole provider can charge at will. And this increase will affect the town's required payments to maintain the schools.

Mr. Loring, the Highway Superintendent, came to present the Highway Department's budget. Each category was discussed independently. The following accounts were discussed although no vote was taken to approve or disapprove them.

Roads and Bridges Salaries [20422.03], though budget requests that include salaries are put on hold until the selectmen decide on their policy on increases, this item will include an increase of hours for the highway clerk's position. The clerk now works twelve hours per week and Mr. Loring stated that the number of hours needs to be increased since she is now involved in many clerical activities regarding grants etc. The clerk is now receiving \$15.00 per hour and should the salary remain the same the increase of 4 hours per week would cost approximately \$3120 per year. Mr. Miller stated that while he had attended the meeting in Sheffield where they discussed sharing of services, he wondered if this was a service that would benefit from perhaps sharing etc.

Roads and Bridges [20422.05] this account had been approved for \$205,000 for 2016, but had been reduced to \$195,000. Mr. Loring wanted it to be returned to \$205,000 and provided an itemized list of costs namely:-Roadside Mowing \$15,000; Signs and Posts \$2,500; Guardrail Replacement \$12,000; Liquide Dust Control \$11,000; Sweeping \$4,000; Line Painting \$18,000; Patch and Asphalt \$30,000; Gravel and Stone \$35,000; Culverts and Precast Boxes Catch Basins \$13,300; Contractors/Excavating/Trucking \$30,000; Beaver Deceiver Maintenance \$2,700; Tree Removal and Trimming \$15,000; Miscellaneous Supplies \$6,500. This totaled \$195,000

Mrs. Spaulding asked how he put out the contract for the tree Removal and Trimming, and he stated that the tree company cost \$2,500 per day which included the men and the various machines, and he put it out to bid for five days. Mr. Loring added that most of the time the highway men can cut the trees themselves; however there were some trees that require experienced cutters.

Highway Department Training Expenses [20422.07] the request for this item was \$2,300 , last year the cost of this was \$2,101.65.

Highway Department Electricity [220422.15] now requesting {\$4,500} Level funded from last year, This account cost \$3,722.31 in 2014; \$4,026.54 in 2015; and \$3,520.28 in 2016. There was also some discussion about changing the lighting to LED which would cut the cost of the electricity.

Highway Department Propane [20422.18] requesting level funding {\$16,000}. There was some discussion about this budget since the cost of propane has decreased over the past years; in 2014 the cost was \$19,864.48; in 2015 the cost was \$10,133.26 and in 2016 the cost was \$6,576.91. Mr. Loring was concerned that should the budget be cut and the prices rise the amount allocated would not be sufficient to cover the costs.

Highway Department Diesel [20422.19] now requesting level funding \$59,000. In 2014 the cost was \$52,942.00; in 2015 the cost was \$ 44,117.56; and in 2016 the cost was \$ 25,677.43.

Uniforms and Gear [20422.78] now requesting \$3,500 the past three years have vacillated between \$2,446 and \$2,741.81.

Winter Roads [20423.02] now requesting level funding \$266,334.00. And itemized list was attached, 1,900 tons of salt at 93/ton= \$176,700; 2.500 tons of sand at 12/ton= \$30,000; 10,000 gallons of liquid deicer 1/gallon=\$10,000; 160 hours snow plow contractors 75/hour = \$12,000; 5 employees overtime \$6,000 /year = \$30,000; miscellaneous repairs & supplies =\$11,300 the total being \$270,000.

Winter roads cost in 2014 \$305,178.71; in 2015 \$235,318.66; and in 2016 \$122,239.67. There was some discussion about reducing this budget, however it was noted that last year we had a very light winter, and that should the budget be reduced and we went over help from the state would not be forthcoming... Mr. Zukauskas stated that he thought that this was a state regulation, and would explore it further.

Town Garage Maintenance [20425.00] Mr. Loring reported that he had had an MIA inspector in and this man had brought up some needed things that would help if and when the garage might be inspected. He was now requesting \$13,000 with an itemized breakdown of Verizon \$95.00 per month \$1,140; Generator Service Contract \$425; First Aid and Safety \$400; Alarm Maintenance \$350; Water Cooler rental (\$9 per month) \$108; Miscellaneous Supplies to Maintain Garage \$10,577 (this included some office supplies and such things like WD 40 etc.).

Mr. Loring stated that the garage doors needed "eyes" \$2,062.50 and there was a need for two flammable storage cabinets for aerosols, gasoline and flammable liquids, with the cost of \$2,100.

Highway Machinery Expense [20428.00] now requesting \$86,046. Last year this budget was cut in July by \$10,000, but Mr. Loring maintained that it needed to be put back to where it had been before the cuts. 2014- \$67,137.21; 2015- \$69,565.88 and 2016 - \$79,778.80

Mr. Loring completed his talk with a list of Capital Expenses for the next 5 years. (See attached). He left at 12:40PM

Mrs. Shalaby then got up and provided the committee with some figures to explain the coming income and expected increases in the demands of the budgets.

The FY 2018 income would be 2 ½ increase over 2017 = \$116,007; the excess capacity = \$46,981; and the expected new growth= \$20,000; with a total of \$182,988. The expected debt for the school roof and boilers will be between \$40,000 and \$60,000 and the continued debt will be \$5,213. She noted that although the school had lost some students New Marlborough numbers resulted in raising the percentage from 21.72% to 22.83% with the increase to follow. The School District maintains that it will try to "level fund its budget" which means an increase of 2 ½ % and will impact our payments accordingly. Mr. Zukauskas stated that with the other increases he considers that the school budget has to be put on an override outside 2 ½ and the town tax payers need to face the increases in the school budget.

Other items that will reflect increases will be the Health Insurance, Workman's Compensation; General Insurances; Library; Audit; Tax Collectors certification; Vocational Education; Police Chief and salary and of course the School budget.

There was some discussion about the shared meeting services to be held in Sheffield at 10:30 to 11:30 on February 23rd, and next school budget meeting will be held on Thursday February 16th and many of the Finance Committee members plan to attend.

The meeting adjourned at 1:10PM, Mrs. Fracasso 1st, Mr. Miller 2nd with the next meeting to be held on Thursday February 23rd at 6:30PM.

Respectfully submitted, Prudence Spaulding, Secretary.

Prudence Spaulding
February 15th 2017

ROADS AND BRIDGES

20422.05

FISCAL YEAR 2018

Roadside Mowing	15,000
Signs and Posts	2,500
Guardrail Replacement	12,000
Liquid Dust Control	11,000
Sweeping	4,000
Line Painting	18,000
Patch and Asphalt	30,000
Gravel and Stone	35,000
Culverts and Precast Boxes Catch Basins	13,300
Contractors/Excavating/Trucking	30,000
Beaver Deceiver Maintenance	2,700
Tree Removal and Trimming	15,000
Miscellaneous Supplies	<u>6,500</u>

TOTAL \$195,000

6 days
25000 per day

TOWN GARAGE MAINTENANCE

20425.00

FISCAL YEAR 2018

Verizon (\$95/month)	1,140
Generator Service Contract	425
First Aid and Safety	400
Alarm Maintenance	350
Water Cooler Rental (\$9/month)	108
Miscellaneous Supplies to Maintain Garage	<u>10,577</u>
TOTAL	\$13,000

paint
w.d. to
floor. you
+ keep for
rusty
office supplies

MIA
inspector
- No eyes on the door



Madsen Overhead Doors, Inc.

673 Route 203
Spencertown, NY 12165

Estimate

SALES REP

LW

Date

Estimate #

1/17/2017

5841

Phone: 518.392.3883
Email: info@madsenoverheaddoors.com

Name / Address		Ship To
Town of New Marlborough P.O. Box 99 Mill River, MA 01244		603 Mill River Southfield Rd Mill River, MA
PHONE #	FAX #	EMAIL
413-854-8707 Chuck		

WE PROPOSE TO FURNISH AND INSTALL

6 - sets allen-bradley photo eyes
installed and wired on existing operators
to meet saftey standards

eye

Total

\$2,062.50

Signature _____

This quotation will become part of any contract or purchase order. All line and low voltage wiring, conduit, disconnects, hook-up of operators, controls and accessories is by others

ULINE

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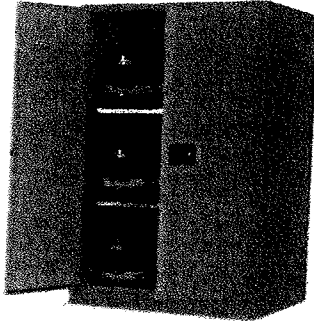
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Standard Flammable Storage Cabinet - Manual Doors, Yellow, 90 Gallon



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Ensure safety and provide storage for your flammable liquids.

- Double wall 18-gauge steel.
- 350 lb. shelf capacity. Adjustable shelves.
- Sloped shelves safely direct spills away from containers.
- Recessed paddle handle, can be used with padlock.
- Continuous piano hinge provides smooth closure.
- Adjustable leveling feet for uneven surfaces.
- Meets NFPA, OSHA and FM standards.
- For aerosols, gasoline and flammable liquids.
- To comply with NFPA 1 fire code, the self-closing cabinet is required in the following states: AK, CA, HI, ID, MT, NC, NV, OR, UT, and WA.
- Additional shelves available.
- Secure cabinets with Padlocks.
- Gas Cans available.

12 YEAR WARRANTY

MODEL NO.	DESCRIPTION	OUTSIDE DIM. W x D x H	CAP. (GAL.)	NO. SHELVES	WEIGHT (LBS.)	PRICE EACH		ADD TO CART
						1	2+	
H-2219M-Y	Standard	43 x 34 x 65"	90	2	423	\$1,079	\$1,049	1 <input type="button" value="ADD"/>

OSHA Code 29CFR 1910.106 states that no more than 60 gallons may be Class I, Class II or Class III flammable liquids.

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x 2

3,100.00

put
- be helped
near front
doorway