

New Marlborough Town Library Trustees Meeting January 19, 2017

Debbie and Claudette met.

The minutes were approved.

Debbie has asked permission to get a laptop for the library in order to work at home on the LSTA grant for the proposed tutoring center. It will cost \$500 plus the cost of programs. The Friends will be asked to refund this money to the library account. Debbie will be away January 24- February 1 and would like to begin work on the grant when she returns. Claudette sent emails to Brian and Maureen to seek their approval. Both Brian and Maureen approved the purchase of a laptop by email.

Debbie attended a workshop concerning the grant. Glen Chamberlin, Jessica Redman, and the New Marlborough Public School teachers will assist her with the grant.

Kenzie Fields and David Ciccetti will organize the next film, Here Come the Videofreex on February 14.

We had another episode of the toilet overflowing due to the use by a youngster. Service master was called to clean the area. Debbie and Claudette will speak with the mother of the youngster on Saturday and stress that it cannot happen again. It was decided to keep the bathrooms locked for everyone. Anyone wishing to use the bathroom can ask for it to be unlocked.

Debbie asked that the funds for the Service Master services be taken out of Town Reserve Funds, instead of our budget, which was cut by \$3000 last year. The bills were \$800 for the November incident and \$2500 for the most recent incident. This has not been resolved.

Take Your Child to the Library Day is scheduled for February 4. Mary Jo Maichack will lead a program concerning Fairy Lore and the children will make fairy houses to take home. This is funded by a cultural council grant.

Sweets for the Sweet will be held February 11, 10 am to 2 pm. Chocolate makers are needed.

The Town has asked the library to update the Long Range Capital Plan. Some items such as a new roof, new boiler, new computers, and new rug are mentioned.

We will review Debbie's employment contract in February.

Our next meeting is scheduled for February 16 at 5 pm.

Respectfully submitted, Claudette Callahan