



**COMMONWEALTH OF MASSACHUSETTS
TOWN OF NEW MARLBOROUGH
OFFICE OF THE SELECT BOARD
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Tara White, Chair
Bill West
Beth Dean
Select Board

**Meeting Minutes
Select Board
Wednesday, February 14, 2024
9:30am**

Board Members Present: Tara White, Chair
Beth Dean
Bill West

Others Present: Mari Enoch, Town Administrator
Jennifer Greenberg, Administrative Secretary

Tara White called the meeting to order at 9:30am.

Pledge of Allegiance and Moment of Silence for Veterans

The Pledge of Allegiance was recited and a moment of silence for Veterans was held.

The Chair of the Board decided to discuss agenda items in the following order:

Review and sign Presidential Primary Election Warrant

The Town Clerk sent the warrant for the upcoming Presidential Primary to the Select Board for signature: "In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Town of New Marlborough who are qualified to vote in elections to meet in the Town Hall in the Village of Mill River."

There will be one polling location, at Town Hall. The State Primaries will take place on Tuesday March 5th 2024 from 7AM to 8PM. Copies of this signed warrant will be posted at the Mill River Post Office, Southfield Store, Southfield Post Office, New Marlborough Town Library, Transfer Station, and on the Town of New Marlborough Website.

A motion was made by Tara, seconded by Beth, and so voted to sign the warrant for the Presidential Primary Election to be held on March 5, 2024.

Tara B. White	Aye
Beth Dean	Aye
Bill West	Aye

Administrative: Payroll and Vendor Warrants, Business Licenses, Contracts, Reserve Fund Requests Vacation Carry-over Requests

The current Town Hall copier, a refurbished machine purchased in 2020, is in need of repairs costing approximately \$4,500. There are no funds in the FY 24 budget to repair or replace the copier and the current copier will not make it to the next fiscal year. A new, updated copier is available on the State Bid for \$9,138.16. The Board discussed the Reserve Fund Transfer Request to purchase a new Canon Image Runner Color 5840i Copier from the State Bid. It was decided we should buy the machine outright rather than lease it. Our current maintenance plan will carry over, and we will receive a credit for unused toner. The new machine will not use the same toner.

A motion was made by Tara, seconded by Beth, and so voted to recommend the Reserve Fund request to the Finance Committee for \$9,138.16 for the purchase of a Town Hall copier.

Tara B. White	Aye
Beth Dean	Aye
Bill West	Aye

Town Administrator Updates:

Zach Reynolds has been rehired as a day shift Firefighter/EMT. A new CORI check and physical were conducted.

Select Board updates:

None.

FY25 Budget

The Board began discussions of FY25 COLA and wages. The Board asked that Mari update the compensation spreadsheets. No decisions have been made. Negotiations with Highway and Police unions will begin at the end of the week.

Review and approve minutes of previous meetings

None.

Public Comments (2 minute time limit)

None.

Adjourn

Being that there was no further business to be brought before the Board, a motion was made by Tara, seconded by Beth, and so voted to adjourn the meeting at 11:11am.

Tara B. White	Aye
Bill West	Aye
Beth Dean	Aye

Submitted by Jennifer Greenberg, Administrative Secretary

Date approved: 2/26/2024